

**Forest Heights Terrace Heights Community League
Garden Monthly Meeting Minutes**

March 24, 2015

Start: 6:36 pm End: 7:36 pm Location: Forest Terrace Heights Community League Hall (10150-80 Street) Recorder: Bonnie

<u>Present</u>	<u>Regrets (sent email in advance)</u>	<u>Not in Attendance (no show)</u>	<u>Guests</u>
Rae, Bonnie, Eric, Michelle, Scott, Molly, Vince, Lorna and Marilyn	Joanne and Suzanne (Note Joanne will not be continuing as a core garden member)	None	None

ITEM	ITEM AND MAIN POINTS OF DISCUSSION	ACTION
1	Approval of the Minutes from previous meeting	Motion to approve the previous minutes Moved by: Eric Seconded by: Michelle
2	Approval of the Agenda	Motion to approve the agenda Moved by: Vince Seconded by: Eric
3	Reports of Members	Actions/ Updates
3.1	Vince's Report <ul style="list-style-type: none"> o Looked into 4x6 cedar only one place sells it but it is actually cheaper than 4x4 as it is a rough finish. Raised beds would work out to \$300 each and the H-bed would be \$500. As the boards come in 12 or 16 ft length the H-bed could be made to be bigger. Pricing was also looked into for 2X6 boards which are approximately half the price but the issue of longevity of the beds remains. o Looked into soil (garden mix - compost and peat moss) would be \$800 for two loads 24 cubic yards. Regular top soil which could later be combined with compost would be about half the price. 	

	<ul style="list-style-type: none"> o Looked at Kijiji for water Cistern (approximately 1000L) prices are \$125-175. Would likely need a barrel that large if we are getting it filled from the hydrant. o Shed estimate ~\$1200. 	
3.2	<p>Michelle's Report (Garbage Cans)</p> <ul style="list-style-type: none"> ● Once we have approval for the site we can put in whatever garbage cans we like and would have to arrange for collection. It could be arranged for collection by the city at a cost but will likely be cheaper to pay someone else. 	<ul style="list-style-type: none"> ● Will continue to look into garbage cans and enclosures and costs.
3.3	<p>Scott and Molly's Report</p> <ul style="list-style-type: none"> ● Contacting interested garden volunteers. Contacted Lorna who was in attendance at the meeting. Also contacted Nicola who is Suzanne's daughter and is interested in photographing the site and documenting the progress of the building process. E-mail addresses will be added to the garden contact list. ● Compost is available for free from Clean It Green It however you need to pay for the truck (@ \$85/hour) ● City has a discount on compost for community gardens but it would be cheaper to get it from Clean it Green It. Recommend using 20-25% compost to topsoil. ● City also has compost education programs that are available ● Mulch is available for free from the City as per Carla's email ● Scott was wondering whether we want to do an event at the Safeway or just the Big Bin BBQ Event. We decided both would be okay but we should see what they are willing to contribute. 	<ul style="list-style-type: none"> ● Scott will contact Safeway
3.4	<p>Eric's Report (Bike racks)</p> <ul style="list-style-type: none"> ● Bike works has a deal with a metal fabricator but it is expensive still and 4 bike set up is around \$600. The city has a program where the single bike rack can be installed in areas with public sidewalks but priority is given to commercial areas. It is a request based program though so once we are approved for the site a request could be submitted. ● Could likely make something out of metal railing or fence. Might be able to find something at Restore. 	
3.5	<p>Bonnie's Report (Grants)</p> <ul style="list-style-type: none"> ● Garden documents are available to take a look at and your feedback is requested. They have been compiled from the minutes of our meetings and 	

	<p>will form the basis of our application for the Sustainable Food Edmonton Grant of \$5000</p> <ul style="list-style-type: none"> • The Scott's Miracle Gro \$1500 was applied to and decisions on those grants are made in April • \$5000 Imperial Oil Grant was applied for and we have received an email saying it has passed the initial screening phase and will be looked at in more depth. • \$5000 of funding was requested from the Age Friendly Edmonton Innovation fund to make garden more accessible. This grant was submitted March 20. • Total of potential funding from grants \$16500 	
3.6	<p>Rae's Report</p> <ul style="list-style-type: none"> • The initial land use agreement has been submitted but we haven't heard anything about it yet. This has been 4 weeks and the given timeline for this is 4-6 weeks. Lynn will look into it. • Asked about making a gravel path for the cut through, we are welcome to do this but the city will not pay for it • Shed cannot be cemented to public property but we could make the bottom out of cement or similar so that it would be too heavy to move. • Carla provided info about getting water from the hydrant. Epcor does this. You need to rent a meter from them and it is \$50/month for water. The community league already rents a meter for the rink shack and has a hose for the rink shack and it is likely that we could use that for the garden in the summer • Seed exchange is April 25th and is a potluck event for Sustainable Food Edmonton Members. Registration is required for the event. • Our Big Bin Event is set for May 9th. We will have a BBQ to fundraise for the garden at the event. Should have garden group members volunteer at the event. We can do a tool drive as part of this event as well. • Fruit of Sherbrooke contacted us. Will probably advertise for them. They have Jam workshops. 	
4.0	Open Issues	Actions/Updates
4.1	Community Engagement and Community Engagement survey	<ul style="list-style-type: none"> • See the Community Engagement Strategy Document for our continued community engagement strategy.

4.2	Making a Case for your Space - A general document exists for potential gardeners and there is one for Landlord and partners which seems out dated now that we have submitted a land request.	Bonnie will update document to be more business focused
4.3	Budget and Garden Design info - This will be continued in more depth once the site is approved.	
4.4	Funding /Fundraising Opportunities -Rae talked to Canadian Tire and they have a donation of some tools available for us. -BBQ fundraiser events are being planned at the Big Bin Event and potentially at Safeway.	-Scott contact Safeway manager in regards to potential event.
5.0	New Business	Actions/ Updates
	No New Business	
6.0	Actions- items board members have agreed to complete. Add new items each meeting and remove completed items each meeting.	Updates
6.1	All members 1. Save newsprint to use in bottom of garden beds 2. Ask your neighbours if they have tools, barrels, a plastic compost, old kids hard plastic swimming pools, or bike rack to donate 3. Connect with at least one person or business about donating to the garden in the form of volunteer hours, tools or building supplies, monetary donations 4. Look over garden documents	
6.2	Bonnie 1. Make Garden Documents 2. Apply for Grants	1. Will update with revisions 2. Completed, see report

6.3	Rae 1. Submit Land Use Agreement 2. Start to plan tool drive & BBQ at Big Bin event May 9th	1. Completed 2. Event scheduled for May 9th
6.4	Suzanne 1. Complete budget spreadsheet to show price comparisons 2. Call water companies for delivery costs	1. Completed as best as possible
6.5	Scott 1. Contact Safeway about BBQ fundraiser event 2. Contact city about free mulch	1. Ongoing 2. Completed
6.6	Molly 1. Contact people that expressed volunteer interest at Fundraiser 2. Contact dump about getting compost	1. Ongoing 2. Completed
6.7	Vince 1. Email Bonnie your address & phone number 2. Price out soil & materials for beds, shed & compost	1. Completed 2. Completed
6.8	Eric 1. Look into water holding tanks 2. Contact city & schools about bike racks	1. See Vince's report 2. Ongoing
6.9	Joanne 1. Search online for free items useful for a garden	Joanne will no longer be able to attend garden meetings but will continue to look into tools and will update.
6.10	Michelle 1. Email Bonnie your address & phone number 2. Contact the city to inquire about how to get city garbage cans installed	1. Completed 2. Ongoing

Meeting adjourned: 7:36 pm

Next Meeting: Tuesday, April 28th, 2015 at 6:30 PM