

**Forest Heights / Terrace Heights Community League
Garden Monthly Meeting Minutes**

August 16, 2014

Start: 10:10am End: 11:51am Location: Forest/Terrace Heights Community League Hall (10150-80 Street) Recorder: Michelle Brewin

<u>Present</u>	<u>Regrets</u> (sent email in advance)	<u>Not in Attendance</u>	<u>Guests</u>
Michelle Brewin Bonnie MacNeil Rae Hall Colleen Wiebe Eric Mercier Molly Book	Vince, Alanna, Darlene, Nathalie, Scott, Mike	Linda, Suzanne, Lyndsey, Shannon, Yvette, Daniel, Kelly, Brandi, Breanna, Eric, Carlin, Will, Medea, Donna	

Next Meeting:

ITEM	ITEM AND MAIN POINTS OF DISCUSSION	ACTION
1	Approval of the Minutes from previous meeting	Motion to approve the previous minutes Moved by: N/A Seconded by: N/A
2	Approval of the Agenda	Motion to approve the agenda Moved by: Molly Book Seconded by: Bonnie MacNeil
3	Reports of Directors	Actions/ Updates
3.1	<ul style="list-style-type: none"> ● Chair- Rae Hall 	
4.0	Open Issues	Actions/Updates

4.1		
4.2		
4.3		
4.4		
4.5		
5.0	New Business	Actions/ Updates
5.1	Meeting Schedule- discussed Saturday mornings and Tuesday evenings as regular meeting time, Rae will determine whether it will be the 2nd or fourth of each month and notify all	Motion made by: Colleen to have regular meetings on Tuesday evenings Moved by: Michelle Seconded by: Molly Book
5.2	Create a Vision/ Mission Statement - to include: <ol style="list-style-type: none"> 1. meeting new people in the community 2. affordable source of food 3. educating younger generation 4. allow seniors to share their knowledge 5. education about growing food and canning 6. helping an area of people that are less fortunate 7. engaging schools, seniors facilities 8. sustainable 	Each member to compose a sentence/paragraph for each bullet point, as follows: <ul style="list-style-type: none"> ● Michelle - #1 ● Bonnie - #2, 8 ● Molly - #3, 4, 5 ● Eric - #6 ● Colleen - #7 Please bring to next meeting.
5.3	<ul style="list-style-type: none"> ● Organizing the Garden Group- Treasurer, Secretary, Finance Committee, Recruitment/Membership Committee, Communication/Relations Committee, Resources/Funding Committee, Garden Coordinator, Site Selection/ Plan & Build Committee 	Rae Hall was nominated as Chair by: Molly Book All in favor Michelle Brewin was nominated as treasurer by: Colleen Mercier All in favor Bonnie MacNeil was nominated as secretary by: Eric Mercier All in favor

		<p>Volunteers for other groups:</p> <ul style="list-style-type: none"> • Communication/Relations Committee - Bonnie • Resources/Funding Committee - Bonnie • Recruitment/Membership Committee - Molly, Colleen • Site Selection/Plan & Build Committee - Eric, Scott, Kevin
5.4	<p>Site Options- Reviewed sites that might be suitable, discussed the pros and cons of each. Rated which we thought ranked higher than the others and why.</p>	<p>It was determined that the garden will be located at one of the following four sites:</p> <ul style="list-style-type: none"> • St. Bride's School ravine area • Church on 79 St • Community league hall • Vacant property on 101 ave <p>Everyone will go look at the site located in the St. Bride's School & ravine area all the way to the church prior to next meeting - where is the best location in this area? Best sun?</p>
5.5		
6.0	<p>Actions- items board members have agreed to complete. Add new items each meeting and remove completed items each meeting.</p>	Updates
6.1	<p>Rae to confirm which Tuesday we will meet and send out to group.</p>	<p>Tues, Sept 23rd @7pm Tues, Oct. 21st @7pm</p>

		Tues, Nov. 25th @7pm
6.2	Research St. Bride's School (ravine) area to determine best location - everyone.	
6.3	Rae to look into vacant properties - who owns?	
6.4	Mission/vision statements for September meeting - everyone.	
6.5		
6.6		
6.7		

Meeting adjourned: 11:51am
Next Meeting: **Tues, Sept 23rd**