

**Forest Heights / Terrace Heights Community League  
Garden Monthly Meeting Minutes**

October 21<sup>st</sup>, 2014

**Start:** 7:10 pm **End:** 8:00 pm **Location:** Forest/Terrace Heights Community League Hall (10150-80 Street) **Recorder:** Rae

<u>Present</u>	<u>Regrets</u> (sent email in advance)	<u>Not in Attendance</u> (no show)	<u>Guests</u>
Scott, Eric, Colleen, Rae	Vince, Michelle, Bonnie, Molly, Kevin	Suzanne, Lyndsey, Shannon, Yvette, Daniel, Kelly, Breanna, Brandi, Calin, Will, Medea	

ITEM	ITEM AND MAIN POINTS OF DISCUSSION	ACTION
1	Approval of the Minutes from previous meeting	Motion to approve the minutes, all in favor.
2	Approval of the Agenda	Motion to approve the agenda, all in favor.
<b>3</b>	<b>Reports of Directors</b>	<b>Actions/ Updates</b>
3.1	<ul style="list-style-type: none"> <li>• Core Garden Group</li> </ul>	Nothing to report
<b>4.0</b>	<b>Open Issues</b>	<b>Actions/Updates</b>
4.1	Discuss Site Evaluation <ul style="list-style-type: none"> <li>- Reviewed the completed document and discussed the sites that rated as the top two.</li> <li>- Discussed several options for future growth at the footbridge location and the amenities that are already in place at the community league site. Everyone agreed that these top two sites are good choices.</li> </ul>	Top two sites: <ol style="list-style-type: none"> <li>1. Community League</li> <li>2. Footbridge crossing 75 ST</li> </ol>

4.2	<p>Review community engagement survey</p> <ul style="list-style-type: none"> <li>- It was noted that there wasn't a question asking if you were for or against the project. It was discussed that at this time we are unable to project how the garden will be set up, making it difficult for anyone to be in favor of something specific.</li> <li>- There was discussion about what is a Gathering Area. It was agreed that it could be many things depending on the person; a gazebo, picnic table, bench, shaded area, or an area where children could kick a ball around.</li> <li>- Add a question around "would you make use of the garden if it was available to you?", add questions and concerns to the last question, and add a fruit tree option within question 4.</li> <li>- Garden members &amp; willing volunteers will canvass an area to acquire ten completed surveys. A map will be organized to ensure the area near the top two sites are targeted as well as targeting new community members that aren't already involved in some way.</li> <li>- Additionally, it will still be available electronically as previously discussed.</li> </ul>	Scott compiled the survey and made the discussed additions.
4.3	<p>Review Vision/ Mission statement</p> <ul style="list-style-type: none"> <li>- This document speaks directly to the statements provided by the core garden group.</li> <li>- The last sentence of the first paragraph will be slightly modified.</li> </ul>	Bonnie compiled. Rae will make modifications.
4.4		
4.5		
5.0	<b>New Business</b>	<b>Actions/ Updates</b>
5.1	<p>Discuss other community engagement strategies</p> <ul style="list-style-type: none"> <li>- Previous discussion around having a fundraiser pancake breakfast still proves to be a good fit. There would be minimal costs involved due to the community league having plenty of leftovers from the previous pancake event.</li> <li>- This event is tentatively scheduled for Sat, Dec. 6<sup>th</sup> or 13<sup>th</sup> at the hall. Pancakes &amp; hot chocolate by donation and FREE skating!</li> </ul>	Rae will confirm a date.
5.2		
5.3		
5.5		

6.0	<b>Actions-</b> items board members have agreed to complete. Add new items each meeting and remove completed items each meeting.	<b>Updates</b>
6.1	Rae- create a survey monkey & distribute - confirm Pancake Breakfast event date - modify vision/mission statement	
6.2	Scott- modify survey and e-mail to Rae	
6.3		
6.4		
6.5		
6.6		
6.7		

Meeting adjourned:  
Next Meeting: **Tues, Nov. 25<sup>th</sup>, 2014**