

**Forest Terrace Heights Community League
Board of Directors Monthly Meeting Minutes**

April 7, 2015

Start: 7 pm **End:** 8:48 pm **Location:** Forest Terrace Heights Community League Hall (10150-80 Street)

Recorder: Connie Lussier

<u>Present</u>	<u>Regrets</u>	<u>Not in Attendance</u>	<u>Guests</u>
Rae Hall CoraLee Lechelt Kathy Hamacher Connie Lussier Angela Mao Michael Gurnett Lyndsey Peters Sharon Travnik Yvonne De La Fuente Alanna Brochu Liz Zook Mike Juchli Lynn Ferguson	Tyler Brown Heather Scott Chris Hardeman Bonnie McNeil Darlene Gurnett Jeremy Anthony Justin Sinclair Cole Anna Krall Erin Francey Michelle Brewin		Hannah Wong Cst. Cameron Jones Tyler Knister

Meeting minutes:

ITEM	ITEM AND MAIN POINTS OF DISCUSSION	ACTION
1.0	Approval of the Minutes of last meeting	Approval of minutes Moved: CoraLee Seconded: Michael
2.0	Approval of the Agenda Additions: • Open items: Exterior painting (CoraLee)	Motion to approve agenda with additions Moved: Sharon Seconded: Mike
3.0	Directors reports	Actions/ Updates
3.1	Directors reports by exemption	
	The following directors' reports were accepted by exemption.i.e. without discussion.	Motion to accept directors reports by exemption Moved: CoraLee Seconded: Sharon
	President - Rae: • EFCL Showcase- Nominate our league for something we are proud of doing for the celebration event on June 10th, see facebook event • Garden Update- waiting on approval from the city	
	Vice President – Jeremy - not present, no report	
	Membership director – CoraLee • Windflag and stand was ordered, with logo and date of est. (1920) to be included. Cost is \$210. Pickup of flag is arranged to be at the EFCL AGM. • 7 memberships sold via outdoor soccer • 1 online membership	

	<ul style="list-style-type: none"> • 1 NSF cheque to chase down & 1 membership purchased from outside community..tracking down purchaser • Shaheen Grocery sales 6 (one sold to a family outside of the community, I have withheld the paid \$30 and attempted to contact them) Grower Direct sales 0 • ½ price sale promoted on monthly newsletter & SEV (Thanks Liz!). Shaheen Grocery and Grower Direct are also aware will sell memberships for us at reduced rate. I would love to get this updated on the website also. 	
	<p>Program coordinator - Sharon</p> <p>1. Requests to refund money for 2015 Winter Program totalled \$80. Adjusted amount that was raised is \$220. From that, a total of \$128.04 was spent on a wrap up party (\$28.04) and gift card for Justin (\$100).</p> <p>2. From the \$2000 “swag” budget, \$1574.02 has been spent. This includes redrawing the artwork to make our new logo compatible for vector file use.</p>	
	<p>Hall Rental director – Darlene</p> <ul style="list-style-type: none"> • It is exciting to see so many Regular scheduled bookings for our hall. • For the month of April at this moment we only have six free days where nothing is booked in the hall. Most Saturdays are back to back booked. • It is with Great Joy, last month the board welcomed Erin Francey for the position of Hall Rental. Unfortunately it was a crazy month for me, thus Erin and I were unable to formally transfer the position. However this Thursday April 9th we have actual meeting. <p>1) Rae has been so kind as to add Erin to the email list. 2) Could Liz please change my name and number to Erin's for the South East voice. 3) Could Tyler B please change the Hall Rental Contact information for May 1st 2015 to Erin's as well. Thanks</p>	
	<p>Grants director – Bonnie</p> <ul style="list-style-type: none"> • The Big Bin Grant was submitted on March 26, 2015. Decisions about funding will be made on April 4 and we will be notified following that. The Community League Operating Grant is now available online. I have received a copy of last years grant from Rae for reference. Deadline for the grant is June 30. 	
	<p>Website director - Tyler B</p> <ul style="list-style-type: none"> • Please ensure website requests are sent with an article about the event or program, including all the required details (contact person & phone number, location/address, time). 	
	<p>Safety - Angela</p> <ul style="list-style-type: none"> • Hannah from NET has provided ~120 antitheft license plate screws. Advertised in Facebook, website, SE Voice and e-news • Hannah is organizing a meeting with the Block Connectors midApril. • Either Lyndsey or I will attend to share CL updates and see if they have anything they would like to • contribute to the Big Bin event. Hannah mentioned they had previously discussed some ideas like home security discounts from Canadian Tire and a composting display. Yvonne has indicated that she could reserve some space if they would like to set up a table. • There were 9 people on the Sunday community walk and we picked up 7 bags of garbage around the playground and neighboring areas. • The next Sunday walk is at 2pm on April 26. 	
	<p>Rink director - Chris</p> <ul style="list-style-type: none"> • Once again I will not be able to attend as I am working 	

	<ul style="list-style-type: none"> • The Forest Heights rink closed on March 6th. Rink guys say it was another good year as far as no real trouble from people. • The snowblower is beginning to cause some problems so it will have to go into the shop. It is about 18 years old and used a lot so I guess it is expected. • Terrace rink was closed prior to the March meeting, waiting for the snow to melt so that it can be dismantled. • That's it from me, I don't work the Tuesday in May so should be at that meeting. 	
	<p>SECLA Rep and Seniors' liaison – Connie</p> <p>Seniors:</p> <ul style="list-style-type: none"> • Afternoon social was held on Saturday March 14th. Lana Brenneis was the speaker re: Greater Hardisty coalition. There were 5 seniors as well as 3 other people with their kids. Note: Three of the seniors I had contacted (one by email and two by phone) to let them know about the event. One other person was advised by Angela and the other guest was a friend of hers. The seniors were very interested in the information Lana presented. Another event is planned for Saturday March 25th. I am hoping that someone from the library will be able to attend to answer questions about the proposed new library-waiting for confirmation of availability. The community librarian (who Jolene was filling in for) just returned to the Capilano location as of April. <p>SECLA:</p> <ul style="list-style-type: none"> • we are working on more projects related to the skate park. There will be a porta-potty on site again this year, probably at the beginning of May or as soon as the ground is dry enough to drive over to deliver it to the site. We are arranging for additional artists' work at the skatepark. SECLA is also starting to gather feedback on what people would like to see for phase 2 of the park. The approved plans for the site include some landscaping, and seating areas, but we are also open to feedback as to what people would like to see (recognizing that the funds would need to be raised and the City would need to approve any variances to the approved development plan). An advertisement is going in the April SEV to ask for volunteers interested in contributing their time and ideas for this project. • SECLA is looking into getting a logo designed. One of the board members is just starting to look into this. • We had a guest at the March SECLA meeting: Mike Asselstine he is a U of A athlete (wrestling) who competes at the Worlds level. He was previously funded through the Olympic 'Own the podium' program for athletes but his weight class (61 kg) was recently dropped from the Olympics so now he is having to try to get funding himself. He is asking if the community leagues might assist. He is from Terrace Heights. Funds can be donated through the Make a Champ website http://makeachamp.com/athletes. He would be happy to come to a board meeting to talk with us about his efforts. • We did not get an update re: Dermott District Park at this SECLA meeting since Idylwyld rep was not present 	
	<p>Babysitting Coordinator / Casino Director - Anna</p> <ul style="list-style-type: none"> • Planning for a babysitting course in June. • Do we want to subsidize the \$66.67+gst fee for community members? • Casino is on track. Should be receiving the license soon. • Still in need of two volunteers. 	
	<p>Soccer co-director – Michael</p> <p>The outdoor season is soon to start and we are working like crazy to get</p>	

	<p>things started. Registrations were a big success and our numbers are significantly up. The U4 program that Bob McKenzie is running will be teeming with young players and potential new coaches. As well the U6 program is swelling up and we will have 5 teams this year. We have 4 new coaches that are excited to get some extremely high level training and then get some small feet out in the rink kicking the soccer ball around. The three U8 teams will be lead by three returning coaches. We will also have our two long standing U12 boys team and the U16 boys team again this year.</p>	
	<p>Sign coordinator – Angela</p> <ul style="list-style-type: none"> ● Two messages for the sign this month: Forest Heights Open House and Easter Event. ● ● Messages for April: Spring Clean Up (Big Bin event and Adopt a Block) ● There was a mixup with FH school so they rented a sign from a sign company as well as our sign. Cleared up for next year. They will plan to have use of our sign for their open house so they won't rent one. In exchange, the school will advertise our events for us on their website and bulletin board. ● We have a new volunteer, Daniel Booy, who can start changing signs in April. He could not make it to April's meeting but I will meet him when we do the next sign change in April. 	
	<p>Social Director – Yvonne</p> <ul style="list-style-type: none"> ● the Family ski day held on March 7th went well. The Total cost for the event was \$1,615.86 and 43 community league members attended. Registration this year was required in advance. Ski lessons were also organized at a cost of \$10 a person for a total of \$142.00, which was charged back to the 14 community league members who participated. ● CoraLee organized the Easter Event on March 28, 2015: It was a great Event! We counted about 80 in attendance, including adults and kids. There was a craft to make bunny cups for collecting treats from 1:30-2pm. At 2pm it rained on our hunt, but out we went anyways to find all 180ish eggs (not enough for our numbers, I think). Ages 4 and under were let out first. Eggs contained small prizes, chocolates, tasks to perform for treats and tickets to enter into a draw for larger prizes (sidewalk chalk, stuffies, craft things, outdoor toys). A painting/chick craft was offered in the a hall after the hunt for those who were chilly. Older kids played outside with volunteer Ben Reyburn for wide games. Healthy snacks were available with water at all times. At 3:15pm prizes from the hunt's "golden tickets" were awarded and the vertically inclined gift certificate was given as a door prize. A table for celebrating the "meaning" of Easter was set up for browsing, with borrowed story books and toys from various faith communities. A letter was sent out to 8 different spiritual groups in the community offering a place to invite to celebrate Easter at our event (see circulating letter). A craft/art activity was planned for this table, but our volunteers were fully consumed with the other activities due to high numbers. What I would do differently... more volunteers at the craft tables, with more tables to craft at set up. And find a way to help folks that attend mix and mingle. Also, I think we needed more eggs. :o) Thanks so much to Yvonne, Sharon, Angela, Jeremy and a bunch husbands, wives, kids and neighbors not on the exec for the helpful hands and happy participation! Total cost: \$229.89. Leftover craft supplies, bunny ears and saved plastic eggs are here in the hall. ● Dates Confirmed for the Big Bin Event May 9th, 2015. ● AGM June 2nd, 2015 and Volunteer appreciation June 13th, 2015. 	

	<p>Building Maintenance director - Justin:</p> <ul style="list-style-type: none"> Looking into window installation and rink door replacement Nothing new to report. 	
3.2	Directors reports that were not exempted from discussion	
	<p>Treasurer – Kathy Kathy asked what she should do with the latest SOCan bill. EFCL advised that leagues are not paying this. Kathy will shred the bill. Kathy advised that all the year end paperwork needs to be submitted to the accountant in early April each year in order that the financial reporting can be completed on time. Therefore Kathy requested that board members try to have all outstanding bills or receipts submitted to Kathy <u>before</u> the April meeting.</p>	Note: each year we should submit outstanding receipts or bills to treasurer prior to April meeting
	<p>Neighbourhood Watch - Lyndsey</p> <ul style="list-style-type: none"> nothing to report 	
	<p>Newsletter Editor - Liz</p> <ul style="list-style-type: none"> nothing to report 	
	<p>Volunteer Coordinator - Alanna</p> <ul style="list-style-type: none"> nothing to report 	
	<p>Building Maintenance director - Mike J.</p> <ul style="list-style-type: none"> Outstanding bill for rink lighting for \$1,400 needs to be paid. Mike will give to Kathy. Baby changing tables were on the maintenance list. Mike looked into and found source: Koala Kare: approx \$290 each plus shipping. These are fold down plastic tables to be attached to wall. Board agreed these would be suitable, and we do not need to purchase the separate liners. Mike can install the change tables. Board agreed there should be room to install in handicapped stall - one in each of men's and women's washrooms. Motion to spend up to \$850 for two grey baby change tables Mike is looking into painting for interior of hall - he said he can arrange a painting party (with sufficient drop cloths so no damage), if we will decide on a colour. Note further discussion re: painting under Open Item 5.11. 	Motion to spend up to \$850 for change tables Moved: Mike Seconded: Michael
	<p>President - Rae:</p> <ul style="list-style-type: none"> A card will circulate at the meeting to thank Second Cup for the discounted drinks -since there were no cards in office, this will be circulated at a later date. Rae will also get some extra cards to keep in the office. Volunteer Week is April 12-18th, please recognize someone. Each member of the board can nominate one board member for recognition for any reason they see fit, doesn't have to be community league related. Write a small paragraph about why you nominate them and email nomination to Jeremy 	
	<p>Membership director – CoraLee</p> <ul style="list-style-type: none"> Looking for more canvassing volunteers this month to sell ½ price memberships/promote.Can I get a volunteer call out? Should we use Facebook as a means for this, or simply for promotion? It was agreed that we can promote this on Facebook indicating that anyone who will go out and canvas for the community league will get a free membership. 2015/2016 Memberships will be available for pickup by May 1st. It was suggested to switch the year for new sales at the AGM (June 2nd). Any thoughts/opinions? The board agreed with the change in date. 	switch the year for new membership sales to coincide with AGM date.
	<p>Program coordinator - Sharon</p> <p>This year, the Capital City Clean Up supplies will be available for participants to pick up at the Big Bin Event on May 9th. The City agreed to supply the "15-to-Clean" kits to FTHCL. Sharon mentioned that the City doesn't offer the same amount of supplies that we were able to get last year. It was noted that</p>	Sharon to contact David Dorward's office re: CCCU supplies

	David Dorward was promoting CCCU in a previous newsletter, and it might be a good idea to contact him to see if he would be able to help us obtain supplies for this.																					
	<p>Soccer co-director – Michael</p> <ul style="list-style-type: none"> It is with great sadness that FT Heights soccer mourns the passing of Tom Sutherland. Tom is a past FT Heights coach and a friend of the program. Tom and Sandi have triplets still playing in our community and another alumni. We will miss Tom on the sidelines and in the stands. Michael suggested that we consider if our league might want to do something in his honour, such as perhaps offering a scholarship. If we have any ideas, let Michael know. 																					
	<p>Sign coordinator – Angela</p> <p>Not sign related but I wanted to add that we had two donations from community members. Thank you cards?</p> <ul style="list-style-type: none"> Bear Harman for \$273 worth of bottles Silvia Marchesin for ~\$40 of new toys to be given away as prizes It was agreed we should send thank you cards to community members who provide donations such as this. We can also recognize them in our newsletters. For large donations such as the bottles, we should invite this community member to the volunteer appreciation event. Yvonne will look after this invitation. 	Yvonne to send volunteer appreciation invitation in recognition of large bottle donation																				
4.0	New Business																					
4.1	<p>Strategic planning (Angela)</p> <p>Angela has contact info for a facilitator who could come out to a strategic planning session for our league (free, Alberta Culture funded by government). The board agreed we should set aside some time to do this long-term planning. However, this would be separate from the regular board meetings. Lyndsey expressed some interest. Anyone else who is interested should let Angela know.</p>																					
4.2	<p>Block Parties (Angela)</p> <p>Angela asked if anyone is interested in organizing one or has anyone already organized one or attended one in this area? Alanna mentioned she had one on her block. However, it was noted that block parties are not organized by the community league but by the people in the block.</p>																					
5.0	Open Issues																					
5.1	<p>CRC report (Lynn)</p> <p>SUMMER 2015 GREEN SHACK ASSIGNMENTS</p> <table border="1"> <thead> <tr> <th>COMMUNITY League</th> <th>PROGRAM</th> <th>TIME</th> <th>Neighbourhood</th> </tr> </thead> <tbody> <tr> <td>Capilano</td> <td>Green Shack</td> <td>2:30pm – 6:00 pm 5 days (Purchased Full day Program)</td> <td>Capilano</td> </tr> <tr> <td>Forest Terrace Heights</td> <td>Pop Up Play</td> <td>10am – 1:30 pm Wed & Fridays</td> <td>Forest Heights (Mary Finlay Park)</td> </tr> <tr> <td>Forest Terrace Heights</td> <td>Pop Up Play</td> <td>2:30pm – 6:00 pm Tuesday/Thursday</td> <td>Terrace Heights</td> </tr> <tr> <td>Fulton Place</td> <td>Pop Up Play</td> <td>10am – 1:30 pm Wednesday/ Fridays</td> <td>Fulton Place Spray Deck Area</td> </tr> </tbody> </table>	COMMUNITY League	PROGRAM	TIME	Neighbourhood	Capilano	Green Shack	2:30pm – 6:00 pm 5 days (Purchased Full day Program)	Capilano	Forest Terrace Heights	Pop Up Play	10am – 1:30 pm Wed & Fridays	Forest Heights (Mary Finlay Park)	Forest Terrace Heights	Pop Up Play	2:30pm – 6:00 pm Tuesday/Thursday	Terrace Heights	Fulton Place	Pop Up Play	10am – 1:30 pm Wednesday/ Fridays	Fulton Place Spray Deck Area	
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Gold Bar	Green Shack	10am – 1:30 pm 5 days	Gold Bar
Kenilworth	Green Shack	10am-1:30pm 5 Days	Kenilworth
Ottewell	Green Shack	1:30 – 6:00 pm 5 Days	Ottewell

COMMUNITY NETWORK GATHERING NUMBER 2

If you attend our first Network Gathering in February, thank you for attending and found it useful.

Our second gathering will take place on:

Wednesday April 22nd between 6:30 pm – 9:00 pm (1st half hour to register and schmooze)

St. Augustine Anglican Church – 6110 Fulton Road

Our second gathering will focus on assets and challenges of your organizations. We will also have organizations share information that may be beneficial to your organization and/or neighbourhood.

Look forward to your invitation in early April. Please share with anyone providing Recreational Opportunities in the area. If you are interested in attending please RSVP to elaine.medin@edmonton.ca by April 20th.

GRANTS/FUNDING OPPORTUNITIES

OPERATING GRANT 2015 has been sent out to each league for completion.

If you have not received yours please notify me.

http://www.edmonton.ca/programs_services/funding_grants/community-league-operating-grant.aspx

NEIGHBOURHOOD ENGAGEMENT

Funding through the City of Edmonton’s Neighbourhood Engagement Program is now available. The committee has been working the past 6 months to review and enhance the program. There are a couple of notable changes as follows:

- There are now 2 levels of funding. One for those interested in up to \$500 for smaller initiative, and the original of up to \$2500. Both require matching funding. The smaller amount requires a bit less information on the application form, which has been revised.
- Each CRC will have a short Power Point Presentation available to share with you regarding the NE program. If you’re Community League or a group in your area is interested please ask your CRC.
- Year round funding. There is no cutoff date to apply for funding, however, a preset amount of funding is available, and will be distributed on a first come basis.
- Within the next few weeks the application and all information will be posted on the COE website. Google Neighborhood Engagement.

CITY LAB

Edmonton’s CITYlab enables small experimental place making projects and activities.

Describe your creative and crazy idea to brighten up a public space on the postcards provided, and just pop it in the mail, and we might just make it happen!

For more information go to edmonton.ca/citylab or [#yegcitylab](https://twitter.com/yegcitylab)

ROOTS FOR TREES

	<p>If you are interested in learning more about Roots for Trees; and planting trees in your neighbourhood check out this web site: http://www.edmonton.ca/city_government/initiatives_innovation/root-for-trees.aspx</p> <p>VOLUNTEER TRAINING to help with your special events There is a staff training opportunity on April 20th if anyone has a community Volunteer interested in obtaining Bike Safety Training. If you have a group of volunteers (minimum of 5) you would like to have trained to help run activities at your next special event contact Andrea at 780-496-2994 or email at andrea.tarasenko@edmonton.ca If you don't have five connect with your neighbouring leagues and or community groups. More information on training can be found in the park bench.</p> <p>OUT OF THE BOX SUMMER PROGRAMMING - GOT A GREAT IDEA OR TWO??? In 2014, your CRC initiated a little project call "Out of the Box Summer Programming" in response to the reduction of Green Shack Hours and Registered Programs in our SE area. Eight representatives from the 3 communities of Greater Hardisty area met at the local Starbucks and began the conversation of what was missing in the area. The results were that they successfully selected, organized and ran 2 Slip'n Slide family events. These were very well attended and new partnerships were made with youth organizations, daycares, and schools. With this success behind them they are looking to develop and promote another new family activity to bring community folks out for fun and to meet their neighbours, including other neighbourhoods. As your CRC I am here to support your efforts and help to move new ideas forward and get the train running and chugging along for more family friendly or maybe try something to appeal to Seniors. To run these amazing events does take some team work, and we are now starting our planning for 2015 summer, and beyond perhaps. We would love to see more groups come together to develop some innovative programming options in your neighbourhoods. Perhaps there are other CL that would like work together for a larger summer event. I am inviting you to come to an informal get together to start the ball rolling. Would like to meet sometime in April to see what the interest is. If you think you may be interested please let me know at lynn.ferguson2@edmonton.ca or call me 780 496 5926 for more information. Lynn Ferguson</p>	
5.2	<p>NET update (Hannah)</p> <ul style="list-style-type: none"> ● Hannah advised that Constable Amyotte is no longer with the NET. ● The new N.E.T. constable is Cameron Jones (phone 780 426-8204) ● New Municipal Enforcement Officer, Tyler Knister was introduced and information was provided regarding what this department does. A significant part of their work is dealing with complaints about nuisance properties. These complaints should be reported to 311. ● Hannah mentioned that Car Curfew Program is no longer a pilot and will be rolled out citywide in a couple of weeks. <p>The "Car Curfew Program" is a free, voluntary program. Vehicles in the program receive decals, which are placed on the rear windshield of the vehicle. If a police officer witnesses the vehicle in operation between 1:00 a.m. and 5:00 a.m., they may stop the vehicle and verify that the vehicle is being operated with the consent of the owner. Display of a "Car Curfew Program" decal does not impact the legal rights or duties of vehicle drivers or owners.</p>	

	Interested vehicle owners will be able to pick up a decal at their local police station once supplies have been ordered. Email: carcurfew@edmontonpolice.ca for more information Visit www.edmontonpolice.ca/CarCurfew . - Information on website will be updated by Edmonton Police Service once details have been confirmed	
5.3	Big Bin event <ul style="list-style-type: none"> • Volunteer sign up has gone out to garden group to sign up • The bin is booked (a second bin is also available if the first one fills up). • There will be a cash BBQ at the event, hosted by garden group. • the garden group still plans to try to obtain garden tools by donation or salvaged at the event. 	
5.4	AGM (Rae, Angela) Rae proposed the following meeting structure: 30 to 45 minutes for reports, with just 1 or 2 people to do this. Elect/ re-elect for all required positions. A speaker for approx. 15 minutes then ½ for discussion. Board agreed. Angela has arranged for Dr Kevin Jones to speak on Infill (from Faculty of Extension: Urban Planning. He facilitated the Infill discussion in January with community leagues). Bev Zubot (EFCL advisor on infill/planning) will also attend and can help facilitate discussion. Rae will invite Ben Henderson and other usual dignitaries. Angela may try to invite Elise Stolte (reporter from Edmonton Journal who has interest in these issues). Although this speaker would likely be of interest to members of the Greater Hardisty coalition, we will not send invitations to them given the small capacity of our hall.	
5.5	Volunteer Appreciation <ul style="list-style-type: none"> • Event planned for June 13th. • Michael will do a talk regarding soccer volunteers. • There was discussion about options for caterer, and what we paid the caterer last year. We could go with Carin Olsen or with Fargos who are also interested in catering the event. After discussion it was decided to go with the same caterer as last year. • For entertainment Yvonne suggested either a Murder Mystery (\$2,300 with 5-7 actors, approx 3 hours long starting from the beginning of the event), or comedy improv (\$1,600, approximately 1 ½ hours). Both would be personalized to our league. The Murder Mystery option was more popular. • Invitations will be sent via email. We should make sure your volunteers are added as the invite is going out ASAP. • Re: volunteer nominations for the board member, the winner announced at event. 	
5.6	PortaPotty (Rae) <ul style="list-style-type: none"> • \$155/month if booked by April 15th. This includes one weekly clean, tie downs, and free delivery. We are responsible for any damages. • There was discussion regarding where to place this at the Forest Height location. Possibly either just off the alley near the back of the hall, or at the north entrance to the park (along that alley). Access is required from the road in order to do the maintenance. • Since we will have a Pop-up Play in Terrace Heights this year, the board agreed we will also need a PortaPotty in Terrace Heights (for July and August only at this location). It should be located in same spot as in previous years. 	Rae to book the PortaPotties - one in Forest Heights and another in Terrace Heights.
5.7	Summer Kickoff party (Angela) <ul style="list-style-type: none"> • Angela received the Communities ChooseWell toolkit. There was some swag (lunchboxes, pens, flashlights, etc.), as well as a folder of info for 	

	<p>holding community events that encourage active living and healthy eating. Possibly this could be incorporated into the summer kickoff party in June to give away info and swag. Bring out our fun activity bag (tug of war rope, sack races, etc.), and have a potluck where people are encouraged (but not required) to bring healthy eating items.</p> <ul style="list-style-type: none"> • Can we pick a date in June for this yet? Friday June 26th? Or we could combine it with board game night on Friday June 19th but that will be before the last day of school. It was decided it should be on the first day of the Pop-up Play in Forest Heights. Lynn will confirm the dates. • Last year's summer kickoff party at the playground was pretty well attended. Angela asked how can we expand beyond people with kids at the playground? Could we have a potluck supper so there's something for seniors/people without kids as well? The board left this with Angela and Sharon to do the planning for this event 	Angela and Sharon to plan the summer kickoff party
5.8	<p>New meeting structure (Rae) Any feedback for the first month? General feedback is that it is going okay.</p> <ul style="list-style-type: none"> ○ Rae reminded board that we only need to submit what was done as your report, not everything that happened in detail. Otherwise we risk people skipping over the minutes because 10+ pages becomes a lot to read through. Point form is perfect. 	
5.9	<p>Green Shack buyin option (Rae) Purchasing a green shack out right for summer is an option for \$5000 on top of the money that we already contributed towards the program. Lynn advised that we have missed the deadline to consider this option.</p>	
5.10	<p>Book Exchange Shelf (CoraLee) 2 leads CoraLee had on free bookshelves fell through but she found the one here at the hall for \$20 right in our neighborhood, and purchased it. Board approved the request to be reimbursed.</p>	Motion to pay \$20 to CoraLee for bookshelf: Moved: Lyndsey Seconded: Michael
5.11	<p>Exterior painting (CoraLee)</p> <ul style="list-style-type: none"> • CoraLee has started getting quotes for exterior painting and the companies are asking what is to be painted and if we are changing the colour. It sounds like even if we are not changing colour the exterior siding need fair amount of prep and two coats. If that is the case, it was thought we might as well change the colour. The soffits don't necessarily need painting as they're in good shape and we can leave them as a different colour than the walls. The stucco does not need painting except east wall (due to graffiti) and the paint for this can be colour matched. Board agreed CoraLee should get quotes for different options, then decision will be made. • At the same time as getting quotes for exterior, it was requested that we also obtain quotes for the interior of the hall as perhaps we can get a better price with both jobs. Yvonne mentioned that Armstrong could also provide a quote for wall and ceiling treatments for sound absorption. 	Action: CoraLee to obtain price quotes for exterior and interior painting as discussed

Meeting adjourned: 8:48 pm

Next Monthly Meeting: May 5, 2015

Actions- items that board members have agreed to complete, removed when completed	Person	Agreed Date/ Details
1-signing authority - Rae to take last month's minutes to the bank to get signing authority	Rae	1-Kathy, Rae, & Heather need to go, the bank is giving us a hard time.
2-Email roles & responsibilities		2-Sept/14- still working on
3-Portable toilets summer 2015		3-Sept/14 -working on Apr/15

4- look into air conditioning pricing 5- look into options for community signs		4-March/15 5-March/15
Look into options for projector or flat screen	Angela	March/15
1-Look into setting up a babysitting class at the hall	Anna	1-June/14. Completed (course is planned) Apr/15
1-arrange seniors exercise class with trainer (Sharon) if there is enough interest - wait until after seniors' tea. 2-find out more about potential exercise arrangements for seniors with fitness instructor at Ukrainian Selo.	Connie	1-Oct/14 2-Feb/15
1-Order a banner through EFCL with extra indoor stand. Needs to be ordered by April. 2-initiate membership drive in spring/summer 2015 (with Angela) 3-look into painting pricing for rink, exterior of hall	CoraLee	1 - March/15. Completed (flag ordered) Apr/15 2-Feb/15 3-March/15 (ongoing)
1-Weather stripping on doors 2- Obtain quotes for new window, east side	Justin	1-Sept/14- quote received March/15 2-March/15
1 - order 2 Koala Kare baby change tables and install in men's and women's washrooms	Mike	1 - Apr/15
Community league swag	Sharon	Sept/14 -items chosen and budget approved March/15. Completed Apr/15
1-Look into options for new chairs with padding 2- Look into sound absorbing ceiling tiles 3- book location for volunteer appreciation event	Yvonne	1-March/15 2-March/15 3- March/15, completed Apr/15