

**Forest Terrace Heights Community League
Board of Directors Monthly Meeting Minutes**

March 3, 2015

Start: 7 pm **End:** 8:50 pm **Location:** Forest Terrace Heights Community League Hall (10150-80 Street)

Recorder: Connie Lussier

<u>Present</u>	<u>Regrets</u>	<u>Not in Attendance</u>	<u>Guests</u>
Rae Hall Jeremy Anthony CoraLee Lechelt Kathy Hamacher Connie Lussier Angela Mao Michael Gurnett Darlene Gurnett Lyndsey Peters Sharon Travnik Yvonne De La Fuente Liz Zook Justin Sinclair Cole Anna Krall	Tyler Brown Heather Scott Chris Hardeman Alanna Brochu Mike Juchli Lynn Ferguson		Erin Francey Bonnie McNeil Michelle Brewin Matt Warwick

Meeting minutes:

ITEM	ITEM AND MAIN POINTS OF DISCUSSION	ACTION
1.0	Approval of the Minutes of last meeting	Motion to approve the Feb minutes Moved: Jeremy Seconded: Yvonne
2.0	Approval of the Agenda <ul style="list-style-type: none"> ● New agenda items: <ul style="list-style-type: none"> ○ Book Exchange (Rae) ○ Nominate your neighbour (Lyndsey) ○ Free gift passes from Vertically Inclined (Rae) ● Open items: Swag (Sharon) 	Motion to approve Feb agenda Moved: Erin Seconded: Michelle
3.0	Reports of Directors	Actions/ Updates
3.1	President - Rae: <ol style="list-style-type: none"> 1. InKind Membership- Got a free membership, card is in the top right drawer of the office. This place has crafts, games, toys, office supplies, computer equipment, office furniture, beauty supplies, and often things for free (binders, dividers, and other random office needs). 2. New Library & Capital City Clean Up- Useful info from Ben Henderson and Ian Burch 3. New Zumba Classes <ul style="list-style-type: none"> ○ Adult Zumba every Thursday from 7-8pm, \$8 registered, \$13 drop in. For 13+ ○ Family Zumba every Saturday from 10:30-11:30am, \$10 registered, \$15 drop in 4. Portable Toilets- EFCL has worked out a deal with a company in Stony Plain, if ordered before April a larger discount is provided. Will call about it. 	

	<p>5. First Aid Kits- Purchased two- 1 in the kitchen, 1 in the rink shack.</p> <p>6. Social Media- If you LIKE us on Facebook and Follow us on Twitter, please show your support by liking and favoriting our posts. WHY? The more activity our accounts receive, the further our information is distributed through social media algorithms. Nominate us! Tweet or Facebook #efcl & #yegcl to nominate us for good use of social media.</p> <p>7. Community Garden Update</p> <ul style="list-style-type: none"> o We applied for the Project Request on February 25th, 2015. 4-6 weeks to process. o We're working with a \$6000 budget right now & may ask the Community League for some financial support. Grants are difficult to qualify for when we don't have charity status. <p>EFCL AGM Review</p> <p>8. EFCL Showcase- Nominate our league for something we are proud of doing for the celebration event on June 10th. More details to come.</p> <p>9. Charitable Status- Some leagues do have it, but it is difficult to acquire. Benefits: access to more grants for larger projects and the ability to issue tax receipts which help encourage donations. Will request further details about how we can acquire this.</p> <p>10. Rink Roof Covers- Looking to receive group discounts, still working on this. Roof covers would help to block the sun from melting the ice so quickly during winter seasons that fluctuate a lot as well as block a good portion of the snow.</p> <p>11. K- Days Parade- Anyone in the community can take part in the parade, they want a minimum of 25 people citywide. We must have a Community League windflag in order to participate, EFCL offers them now for a decent price. Flags need to be order by April.</p> <ul style="list-style-type: none"> • The board discussed the option of purchasing a flag through Aurora Flags (as discussed at a previous meeting) or getting a flag through the EFCL option. The flag from EFCL would have our logo and name and also match the EFCL flags for the other leagues. It would come with a carrying harness. CoraLee advised that Aurora is lower in cost for the flag but a harness is not provided with it, although Aurora does provide an indoor stand. The Board agreed it would be best to get the flag through EFCL so that it will match the other leagues, and that we will also purchase an indoor stand as an extra option. <p>12. Volunteer Pinnies- Available from EFCL for \$10. They are yellow-orange so likely volunteers will return them to us if we want to purchase a few.</p> <p>13. Socan Update- They have refused the suggestion of flat rates and are requesting EFCL provide all league information to them, EFCL has declined that request. Still working on this. Our league has received a \$500 bill from Socan but we have not paid it.</p>	<p>Items 1-10 were accepted as written, with no discussion.</p> <p>Motion to purchase banner (flag) through EFCL. Spend approximately \$150 for the 8 foot teardrop banner and \$60 for the stand. Motion: CoraLee Seconded: Anna</p>
	<p>Vice President – Jeremy</p> <ul style="list-style-type: none"> • provided an update on the last Greater Hardisty Sustainability Coalition meeting. Approximately 300 people attended, very productive meeting. Some of the common themes were that more infrastructure is needed in this area, lots of ideas about how the library could be put to potential use. The next step of the coalition will be to summarize the responses of the attendees. • Jeremy reviewed bylaws with respect to the idea of email voting. Will need an amendment to the bylaws to capture this. 	
	<p>Treasurer – Kathy</p>	

	<ul style="list-style-type: none"> ● It was noted that we are paying quite a bit more than we have done for cleaners in past years. If we will continue to require this amount of cleaning done, we should adjust our budget for this. ● We received our Certificate for fire inspection. This will be filed in the office. 	
	<p>Membership director – CoraLee</p> <ul style="list-style-type: none"> ● Membership order form submitted for 2015/2016. Last year we ordered 5x100, this year I want to run out of the 600 I have ordered. Also ordered 25 volunteer ID tags with lanyards, at \$4.00 each, some brochures, door stickers and skate tags. Unfortunately, our logo will not be on our new membership supplies this year, as the cost was unexpectedly high (an additional \$320 cost). Hopefully next year they will have this price adjusted some. ● Big seller for memberships this month goes to our outdoor soccer program. Over 20 memberships sold at our combined registration evenings, only 2 at grower direct and 2 at Shaheen Grocery and Bakery. I was excited to give away 6 free memberships to folks new to our neighborhood. ● would love to see canvassing happen later this month, with routes available on a first come first serve basis to interested community members. Executive gets first pick. Ideally, folks would do the area near their own home, where faces are familiar. I got only one lead from soccer registration to canvas, but I am even happy to start with that. ● Before canvassing can happen, CoraLee mentioned she would like to develop a post card style promotion card to leave behind if folks aren't home. Our purpose, upcoming events and contact information would be listed on there. (With our logo!). At the meeting, Rae provided a sample of an information sheet that has already been drafted for a similar purpose. The board thought it looked great. ● CoraLee asked if we could offer 2014/2015 memberships at ½ price once soccer registration and the ski day registration is complete. This would promote community league participation and give the canvassers something exciting to offer when they greet neighbors. We would also promote in the newsletter and online. There was agreement from the board that we should offer 1/2 price memberships as of April once soccer registration is complete. The board agreed we do not need a vote on this. (We would need a motion if we we wanted to make this a standard rule to be applied every year). We will put a notice about the price reduction in the next Southeast Voice, but will not advertise this anywhere before April. 	
	<p>Program coordinator - Sharon</p> <ol style="list-style-type: none"> 1. In total, 24 registrants in Learn to Skate and Intro to Hockey programs. Took in a total of \$300 (\$15 of which were donations). 2. With the weather changes, the rink has been closed and classes have been cancelled. We've extended the program from 6 weeks to 9 weeks in an attempt to make up the classes but will still not be able to run all six classes. In order to offer some value to 2015 winter program registrant, we will be giving a credit towards 2016 winter programs. 	
	<p>Hall Rental director – Darlene</p> <ul style="list-style-type: none"> ● no report 	
	<p>Grants director –</p> <ul style="list-style-type: none"> ● no report 	
	<p>Website director - Tyler B</p> <ul style="list-style-type: none"> ● Not present. No report 	
	<p>Neighbourhood Watch leader - Lyndsey / Angela</p> <ul style="list-style-type: none"> ● approximately 10 people participated in the Forest Heights walk last month but only 2 people came out for the walk in Terrace Heights. There will be another 	

	<p>walk in Forest Heights and Terrace Heights in March. Several people signed up for 'Walk your Block'.</p> <ul style="list-style-type: none"> ● Lyndsey advised they attended Hannah's safety meeting. Hannah will be recruiting block connectors who will soon be going door to door in Forest Heights. Their focus will be on safety, and they won't be able to provide any information about the community league. 	
	<p>Rink director - Chris (not present, emailed report presented by Connie)</p> <p>Rink report</p> <ul style="list-style-type: none"> ● It has been a very trying year for the rinks with the crazy weather this winter. ● Terrace rink closed last week after the 3 days of very warm weather we had. The ice melted down to exposed grass and the rest was covered with warm weather bumps. With the cold weather that followed and not being able to flood I did not feel it would be worth the expense to get it back to skating condition for only a few days. ● Terrace rink was once again very well received and used, no issues arose this year. ● Forest rink will be closed for the season this weekend. ● The rink developed a large amount of heat bumps from the previous warm spell that the rink guys are working on fixing. Forest rink did not melt down to grass because the layer of ice on the Forest rink is much thicker than the Terrace rink however it did develop the heat bumps. Of course the windy cold weather of yesterday and tonight again is causing problems. ● The rink guys stated that the number of users this year is down from last year. In the past years there was always regulars that would come to the rink, however this year there was not, not sure why. ● Also in past years there would be 1 or 2 hockey teams that would use the rink for practice, this year there were no teams. ● Perhaps we have to look at changing the opening time to coincide with when the students get out of school. When Terrace Heights was a school the terrace rink would be full of skaters right after school with many returning later in the evening. ● For the skating lessons tomorrow and Thursday the rink will be good, not great, but skatable. ● If the rink is needed on the weekend to finish off the lessons let Chris know and he will lock off the times. <p>The board commented that for next year it would be good if we can come up with a way to inform the public when the rink is closed unexpectedly, such as due to weather.</p>	
	<p>SECLA Rep and Seniors' liaison – Connie</p> <p>SECLA:</p> <ul style="list-style-type: none"> ● AGM held at the last meeting. There will be some changes in the SECLA reps since Nathan (Avonmore) is stepping down as president, and Murray Badger (Goldbar) is also stepping down. ● Rob McDonald was elected as the new Vice Chair for SECLA. Janet will continue in the Secretary position for another term. ● SECLA budgeted for two pop-up tents. These will be available for use for the community leagues. Also, we were reminded that SECLA has a sound system available for leagues to borrow if we need it for an event. This is stored at Strathearn community league (contact Marshall McAlister with Strathearn CL if we want to borrow it). 	

	<ul style="list-style-type: none"> • Dermott District park: the City will be meeting with Idylwylde community league at their March meeting, so more information will be available at the next SECLA meeting. • Metro Community college is closing down at the old Idylwylde school location this spring. A new location has been selected, but not yet announced. <p>Seniors update:</p> <ul style="list-style-type: none"> • Idylwylde community league offers free chair yoga for seniors on Thursday mornings. Seniors who do not live in Idylwylde neighbourhood can go to classes if they purchase an Associate membership for \$10 per year. The membership can be purchased at the classes. • We are having an afternoon social on March 14th. While this started out as a 'seniors tea' it has evolved into a 'social' that is open to people of all ages. It is intended to allow seniors to have the opportunity to interact with the rest of the community. It starts at 1:30 and Lana Brenneis from the Greater Hardisty coalition will be giving a short talk at 2 pm. The intent is to have an event once a month and hopefully to have a guest speaker give a short talk at each event on various topics. Connie indicated that it is nice to have at least a couple of board members drop in at the events so that there is the chance for interaction. 	
	<p>Babysitting coordinator - Anna</p> <ul style="list-style-type: none"> • we have 3 kids and 3 adults on the babysitting registry. • noted that Fulton Place is hosting a Red Cross babysitting course, and will check to see if they might have any room for additional attendees 	
	<p>Casino director - Anna</p> <ul style="list-style-type: none"> • 12 casino workers still required 	
	<p>Soccer co-director – Michael (missed part of meeting. Report read by Connie)</p> <ul style="list-style-type: none"> • We have just completed three outdoor registrations and it looks like numbers are a little up over last year. As is the trend for right now, we are VERY young-player heavy. This means that the U6 and U8 teams will make up the majority of our players. As I have warned in the past, these teams do not make us as much money as the older teams, so from a budget stand point, these next few years are going to be difficult. As a result I may have to come to the board to request some funds to cover my budgetary short comings. • One very positive note to make is that several of the communities that make up ESESA and then by extension EMSA pushed a request through the EMSA planning meeting and AGM to change the way U6 and U8 teams are billed. Almost all zones play 5v5 or 6v6 for U6 and U8, and EMSA bills per teams. This means that a community that makes large 12 to 14 player teams pay less than FT Heights (and all other ESESA zone U6 and U8 teams) because we max out our teams at 7 and 9 players per team respectively. Now, EMSA is billing U6 & U8 per player, so team size has no financial influence. This will save us hundreds of dollars and will stop punishing us for putting less players on teams. The end result is that it will cost us less to get more feet to the ball. • It looks like we will be hosting a U16 boys team, a U12 boys teams and for the first time in a long time, a U14 girls team. Of course I will let you know more once I know it. • As for our indoor results, our U8 had a wonderful time and I get many reports back from parents who loved the whole thing. I got to sit and watch a game and the whole mood was great, from the field to the stands. We hosted a U12 boys teams that “really grew up”. They were competitive and hard working. A couple of close calls and missed opportunities cost them a trip to cities. Our U16 boys played at the highest level for a community team and were 11 seconds away 	

	<p>from going to provincials. While this team is a VERY strong indoor team, they will be deadly for outdoor and we can not wait for it to get started.</p> <ul style="list-style-type: none"> • Go FT Heights! 	
	<p>Sign coordinator – Angela</p> <ul style="list-style-type: none"> • Two events currently posted on the sign. After the ski day is finished, Angela will update the sign. 	
	<p>Newsletter editor - Liz</p> <ul style="list-style-type: none"> • Liz asked if we are offering crib at the hall, since this is on the website. Currently crib is not offered, and since no one has time to start this right now, this will be removed from the website. • Liz requested that if anyone has any photos she can use, email them to her. • Deadline for next SEV is March 23, however please email any updates as soon as possible rather than leaving items until the deadline. 	
	<p>Social Director – Yvonne</p> <ul style="list-style-type: none"> • Ski day registration deadline was Monday. 21 people signed up. Lessons start at 10:45. Attendees should be asked to bring their membership cards to the event to verify their membership. • Dates were discussed for an Easter event. Cannot offer event on Saturday April 4th since the hall is booked. Best option may be March 28th in the afternoon (zumba is on in the hall until 11:30) 	
	<p>Building Maintenance director - Justin/ Mike</p> <ul style="list-style-type: none"> • estimates provided for new front door: see Open Items 	
	<p>Volunteer coordinator - Alanna</p> <ul style="list-style-type: none"> • not present, no report 	
4.0	New Business	
4.1	<p>Suggestions for changes to directors' reports (Connie)</p> <p>Connie noted that at our board meetings we often spend quite a bit of time providing the directors' reports. While sometimes this is productive discussion, other times it is the type of information that doesn't necessarily require discussion. Therefore Connie asked if we might consider a process similar to something the Fulton Place community league is trying, whereby directors' reports are submitted electronically* in advance of the meeting and that all board members are expected to review the reports prior to the meeting. Only items from the reports that any of the meeting attendees would to talk about will be discussed.</p> <p>*The process for electronic submission would be that the secretary will create a report template using Google docs, and share the document with board members no later than two weeks before the meeting. (A sample of what the report would look like was emailed out a few days prior to this meeting). All board members are given editing rights to the document and will receive an email with the link or can go directly into the document by logging into Google drive to add their report. This would allow members to add and edit their report whenever it is convenient. In this same document, board members will add their items for the agenda for the next meeting.</p> <ul style="list-style-type: none"> • Connie advised that members who are not able to use Google docs to add their report should email their report and any agenda items to the secretary, who will then add it the document. • For the process to work, we would need to have a cutoff time for updating the reports and adding agenda items some point prior to the meeting. At that time the secretary will change the document so that it can no longer be edited and will be available as read-only. This will allow everyone to read the reports and be comfortable knowing that nothing will be added after they have read them. At 	<p>Motion to have directors' reports submitted electronically prior to each meeting, with board members to review the reports prior to the meeting. Unless something from any of the reports is specifically requested to be discussed, these</p>

	<p>this time, the secretary will also take the agenda items and put them into a separate agenda document for the meeting.</p> <ul style="list-style-type: none"> • Then, at the next meeting, if no one has any questions or wants to have any discussion regarding the directors reports that have been provided ahead of the meeting, the reports will be considered to be 'items by exemption' (i.e. items that are exempted from discussion at the meeting). At the beginning of the meeting, when discussing the agenda to determine if there are any changes, the president will also ask if there are any Directors' reports to be removed from the 'items by exemption'. Reports will be removed from the items for exemption if there are any changes or updates to discuss. If a report is removed from the exempted items, this means it will be on the regular meeting agenda. Once we've gone round the table to see if any reports require discussion, then we should have a motion to accept the items by exemption and there is no further discussion on those items. • The board discussed the idea and felt that it would be good to try. With regard to a cut-off for editing, it was suggested this be the Friday before the next meeting. All board members are expected to review the reports prior to attending the next meeting. 	<p>directors reports will be accepted and considered as items by exemption</p> <p>Moved: Lyndsey Seconded: Sharon</p>
4.2	<p>Hall projects (Rae)</p> <ul style="list-style-type: none"> • Air Conditioning- Rae to contact Priority • Exterior paint or new siding- the board noted that the exterior siding is still in good shape, so just painting the siding would be required • Paint rink enclosure- CoraLee to check pricing for painting • Sound Absorption- Yvonne will look into sound absorbing ceiling tiles • New Signs w/logo- Rae contact Chris • Two at the hall • Rink Shack sign w/arrow • Both community signs - Rae will look into pricing • Stand sign "Please Remove Your Shoes" <p>Some other ideas mentioned by the board were:</p> <ul style="list-style-type: none"> • having a patio enclosure built at the back of the hall with lattice fencing to separate it from the alley. This would be useful for rentals and events. • getting some chairs that are more upscale than the current chairs would be useful for rentals. Yvonne will look into options for padded chairs that would still be easy to clean. • a projector or a flat screen - Angela will look into this. 	<p>Air conditioning: Rae</p> <p>Check painting prices: CoraLee</p> <p>Check ceiling tiles, and chair pricing: Yvonne</p> <p>Sign pricing: Rae</p> <p>Projector or Flat Screen options: Angela</p>
4.3	<p>Book exchange (Rae)</p> <ul style="list-style-type: none"> • Rae suggested a book exchange in the foyer of our building, available when the hall is open for events. The board agreed this is a good idea. We would want to have the bookshelf to the side of the door of the cleaning supplies room. CoraLee thought she might have a bookshelf that would fit. 	<p>Bookshelf for book exchange: CoraLee to check</p>
4.4	<p>Nominate your neighbour (Lyndsey)</p> <ul style="list-style-type: none"> • Lyndsey suggested a 'nominate your neighbour' idea, whereby anyone can nominate a neighbour who has been very helpful to them. We could have prizes available. The stories could be shared on our Facebook page, or in the SEV (with confidential info removed). The board agreed this is a great idea. 	<p>Lyndsey to write up 'nominate your neighbour' for posting</p>
4.5	<p>Board positions (Rae)</p> <p>The board was advised that three of the guests attending the meeting tonight are interested in becoming part of the board:</p> <ul style="list-style-type: none"> o Bonnie is interested in the vacant Grants position o Michelle is in training as Treasurer for the next year o Erin is learning the hall rental position, until Darlene officially steps down 	<p>Nominated by: Anna</p> <p>All in favor</p>

5.0	Open Issues																																									
5.1	<p>CRC Report (Lynn) report provided by email, read by Rae PROGRAMS Summer 2015 Green Shack: By now you should have received a letter from the City of Edmonton informing your league if you would be getting a Green Shack Program or two half days per week Pop Up Play Program. If you have any questions or have not received a letter, let Lynn know.</p> <p>SUMMER REGISTERED CAMPS IN SOUTH EAST FYI: In case you are interested in SE only camps this year.</p> <table border="1" data-bbox="251 512 1140 1003"> <thead> <tr> <th>PROGRAM DATE</th> <th>TIME</th> <th>NAME</th> <th>AGES</th> <th>LOCATION</th> </tr> </thead> <tbody> <tr> <td>June 29th – July 2nd</td> <td>9-4 pm</td> <td>Ultimate Adventure Race</td> <td>8-12</td> <td>Fulton Place</td> </tr> <tr> <td>July 6-10</td> <td>9-4 pm</td> <td>Outward Bound</td> <td>9-12</td> <td>Capilano</td> </tr> <tr> <td>July 13- 17th</td> <td>1:30 – 4:00 pm</td> <td>Dance to the Beat</td> <td>6-9</td> <td>Fulton Place</td> </tr> <tr> <td>July 13t- 17</td> <td>9 – 11:30 am</td> <td>4 Wheeling Fun</td> <td>4-6</td> <td>Ottewell</td> </tr> <tr> <td>July 27- 31</td> <td>9 –11:30 am</td> <td>Little Top Circus</td> <td>3-5</td> <td>Forest Heights</td> </tr> <tr> <td>July 27 – 31</td> <td>1:30 – 4:00 pm</td> <td>Rumble in the Jungle</td> <td>4-6</td> <td>Forest Heights</td> </tr> <tr> <td>August 17- 21</td> <td>9 – 11:30 am</td> <td>Mini Multi Mania</td> <td>4-6</td> <td>Gold Bar</td> </tr> </tbody> </table> <p>NETWORK GATHERING Number 2: If you attend our first Network Gathering in February, thank you for attending and found it useful. Our second gathering will be in late April to avoid soccer conflicts. Our second gathering will focus on assets and challenges of your organizations. We will also have two organizations share information that may be beneficial to your organization and/or neighbourhood. Look forward to your invitation in early April. We will also have two organizations share information that may be beneficial to CLIP 2015 http://www.edmonton.ca/programs_your_organization_and_or_neighbourhood.</p> <p>Grants And Web Sites: CLIP 2015 http://www.edmonton.ca/programs_services/funding_grants/community-league-infrastructure-grant.aspx 2015 Application grants are now available. Deadline for this grant will be March 27, 2015 into the grants office.</p> <p>Operating Grant 2015 will not be ready until end March http://www.edmonton.ca/programs_services/funding_grants/community-league-operating-grant.aspx</p> <p>ROOTS FOR TREES If you are interested in learning more about Roots for Trees; and planting trees in your neighbourhood check out this web site: http://www.edmonton.ca/city_government/initiatives_innovation/root-for-trees.aspx</p>	PROGRAM DATE	TIME	NAME	AGES	LOCATION	June 29th – July 2nd	9-4 pm	Ultimate Adventure Race	8-12	Fulton Place	July 6-10	9-4 pm	Outward Bound	9-12	Capilano	July 13- 17th	1:30 – 4:00 pm	Dance to the Beat	6-9	Fulton Place	July 13t- 17	9 – 11:30 am	4 Wheeling Fun	4-6	Ottewell	July 27- 31	9 –11:30 am	Little Top Circus	3-5	Forest Heights	July 27 – 31	1:30 – 4:00 pm	Rumble in the Jungle	4-6	Forest Heights	August 17- 21	9 – 11:30 am	Mini Multi Mania	4-6	Gold Bar	
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	<p>MAKEADIFF SPORTS A new organization Makadiff Sports is issuing a challenge for Grassroots Community Sport initiatives that will enhance active participant and positive experiences in sport. There is an opportunity to share in a \$200K pot of money to implement their innovation. Check out www.makadiffsports.org for more information.</p> <p>Volunteer Training to help with your special events If you have a group of volunteers (minimum of 5) you would like to have trained to help run activities at your next special event contact Andrea at 780-496-2994 or email at andrea.tarasenko@edmonton.ca</p> <p>If you don't have five connect with your neighbouring leagues and or community groups. More information on training can be found in the park bench.</p> <p>VACATION: Lynn will be on vacation from March 16th – March 23rd. If you require assistance, please contact either of colleagues as listed. Susan Dack Susan.dack@edmonton.ca 780 496 1470 Paul Samboryk Paul.samboryk@edmonton.ca 780 496 5924</p>	
5.2	<p>Big Bin event (Lyndsey)</p> <ul style="list-style-type: none"> the board agreed having another Big Bin event is a good idea. We will have a number of events in June so perhaps having it in May would be good. This is also the time when people are doing spring cleanup. We would also have another Capital City cleanup in conjunction with this. We would like to have the event at the same location therefore Rae will provide Yvonne with contact info for Kent and Yvonne will talk to him about possible dates. We think only one large bin is required. It will need to be removed the same day. the board noted that while we had the event from 9 to 4 pm last year, there were very few people later in the afternoon, so it could be offered for a shorter time period this year. We could also do the program in conjunction with the NET where, for anyone who wanted this we could replace licence plate screws with anti-theft screws. The garden committee would like to have a BBQ as a fundraiser at the event. Also, they would like to have a tool re-purposing event at the Big Bin event. 	Yvonne will talk to Kent about a Big Bin event in May
5.3	<p>New front door, weatherstripping, window (Justin)</p> <ul style="list-style-type: none"> Justin got two quotes for a new front door with a window: \$2,625 and \$2,871. These are fire-rated doors. The board noted that the front door is actually in pretty good shape and the only reason we are considering replacing it is to get a window in the door. However, the window will not be very big, and the door faces north so not much light will come in that way anyway. Another option Justin presented, if we want more daylight in the area, might be to put a window in the east wall. This would take away some of the coat rack space but it is not often that the full coat rack is used, so shortening doesn't seem that it would be that much of an issue. Also, an option might be to re-purpose the space that is now for janitorial use and move the mops, etc. elsewhere. The board agreed that quotes should be obtained for cost of adding a window on the east wall. It was noted that we would need to get a planning permit for this type of change. The board also noted that if we do want to replace a door, it is the door from the rink shack that is in the worst shape as it does not latch unless it is locked. 	Justin will look into pricing for a window in the foyer.
5.4	<p>AGM date and structure (Rae)</p> <ul style="list-style-type: none"> Rae suggested that perhaps just one to two people could do the reports at the meeting, rather than going through all the reports at the AGM. Also, since the discussion last year regarding potential building project was popular last year, it 	

	<p>was suggested that having someone to talk about infill might be interesting to attendees.</p> <ul style="list-style-type: none"> As far as dates, the first Tuesday in June was suggested for the AGM. It was preferred to have the AGM on a regular meeting date. 	
5.5	<p>Volunteer appreciation date and structure (Rae) Either June 6th or 13th was suggested as a possible date for the event. We would want to have it at Ottewell, and have a Murder Mystery. Kathy will provide the Ottewell contact info to Yvonne to book the event.</p>	Yvonne to book location for this event.
5.6	<p>Greater Hardisty festival (Rae) Rae advised that our league is asked if we are willing to provide \$800 towards a fall event this year. It was noted that this is the maximum cost, and that last year the actual cost was closer to \$300. The board agreed this is a good idea.</p>	<p>Motion to pay up to \$800 for Greater Hardisty festival: Moved: Darlene Seconded: Justin</p>
5.7	<p>Swag (Sharon) Sharon presented options she was suggesting that we purchase: Cups for approximately \$3.00 per cup, pen/highlighter for approximately \$1.60, frisbee for approximately \$2.50 and a fourth puzzle item. For minimum orders for all items (total number of items=770) the cost would be approximately \$1,575 but also noted that the company said price might increase slightly with fluctuating dollar. Sharon required a budget of \$2,000</p>	<p>Motion for \$2,000 to purchase swag items as discussed: Moved: Sharon Seconded: Michael</p>

Meeting adjourned: 8:50 pm

Next Monthly Meeting: April 7, 2015

	Actions- items that board members have agreed to complete, removed when completed	Person	Agreed Date/ Details
1	<p>1-signing authority - Rae to take last month's minutes to the bank to get signing authority 2-Email roles & responsibilities 3-Portable toilets summer 2015 4- buy first aid kits 5- look into air conditioning pricing 6- look into options for community signs</p>	Rae	<p>1-Kathy, Rae, & Heather need to go, the bank is giving us a hard time. 2-Sept/14- still working on 3-Sept/14 4-Jan/15 -completed March 15 5-March/15 6-March/15</p>
2	<p>1-talk to Joanne at EFCL about participating in the parade of flags for K Days. Note this would involve getting a banner from a different vendor than the one we have looked into. 2-attend Greater Hardisty coalition meetings - next meeting Feb 24th. 3-Review the bylaws to consider what needs to be updated regarding email voting and ratifying of the email vote at the next meeting. Verify how many board members are required when making a motion via email.</p>	Jeremy	<p>1-Nov/14 -completed (see March /15 minutes) 2-Feb/15 - completed March/15 3-Feb/15- completed March/15</p>
3	<p>1-Check to see if any volunteers interested in helping with the signs (preferably with truck or SUV) 2- Check to see if any one interested in volunteering at the rink shack for a couple of hours on Thursday afternoons</p>	Alanna	<p>1-Jan/15- completed 2-Feb/15 - complete. rink closed March/15</p>
4.	Look into options for projector or flat screen	Angela	March/15
5	<p>1-Look into setting up a babysitting class at the hall 2-Send the paperwork in for the casino by the end of January</p>	Anna	<p>1-June/14 2-Jan/15, completed March/15</p>

6	1-arrange seniors exercise class with trainer (Sharon) if there is enough interest - wait until after seniors' tea. 2-find out more about potential exercise arrangements for seniors with fitness instructor at Ukrainian Selo.	Connie	1-Oct/14 2-Feb/15
7	1-Pursue the idea of ordering banners after we have a logo (include banner for soccer) 2-Order a banner through EFCL with extra indoor stand. Needs to be ordered by April. 3-initiate membership drive in spring/summer 2015 (with Angela) 4-look into painting pricing for rink, exterior of hall	CoraLee	1-Oct/14 - investigation done - see next item 2 - March/15 3-Feb/15 4-March/15
8	request that the door lock be fixed for the door between the front entrance and the hall.	Darlene	Feb/15 -completed
9	1-Weather stripping on doors 2-New main door 3- Obtain quotes for new window, east side	Justin	1-Sept/14- quote received March/15 2-Sept/14- no longer applicable, see March/15 minutes 3-March/15
10	Add note in e-newsletter to ask if anyone is interested in volunteering at the rink shack for a couple of hours on Thursday afternoons	Liz	Feb/15 - rink closed March/15
11	1- obtain diffusers for perimeter lighting in the hall.	Mike	1 Oct/14- diffusers to be installed Jan 9th (see Jan/15 minutes) - completed
12	Community league swag	Sharon	Sept/14 –decision hasn't been made on exact items - working on (Feb/15). Items chosen and budget approved March/15
13	1-Look into options for new chairs with padding 2- Look into sound absorbing ceiling tiles 3- book location for volunteer appreciation event	Yvonne	1-March/15 2-March/15 3- March/15