

**Forest Heights / Terrace Heights Community League  
Board of Directors Monthly Meeting Minutes**

January 6, 2015

**Start:** 7 pm      **End:** 8:50 pm      **Location:** Forest/Terrace Heights Community League Hall (10150-80 Street)  
**Recorder:** Connie Lussier

<u>Present</u>	<u>Regrets</u>	<u>Not in Attendance</u>	<u>Guests</u>
Rae Hall Jeremy Anthony Darlene Gurnett CoraLee Lechelt Anna Krall Alanna Brochu Kathy Hamacher Connie Lussier Mike Juchli Lynn Ferguson Angela Mao Michael Gurnett	Tyler Brown Heather Scott Chris Hardeman Justin Sinclair Cole Lyndsey Peters Sharon Travnik Yvonne De La Fuente		Liz Zook Hannah Wong Lana Brenneis

**Meeting minutes:**

<b>ITEM</b>	<b>ITEM AND MAIN POINTS OF DISCUSSION</b>	<b>ACTION</b>
1.0	Approval of the Minutes of last meeting with minor changes.	Motion to approve the December minutes <b>Moved: Alanna</b> <b>Seconded: Anna</b>
2.0	Approval of the Agenda • New agenda items: Idea for Feb event (Connie / Rae)	Motion to approve the Jan agenda <b>Moved: Alanna</b> <b>Seconded: Anna</b>
3.0	Reports of Directors	Actions/ Updates
3.1	<b>President's Report</b> - Rae: • <b>Community League Clean-Up (outdoors)</b> - Rae advised that she asked the Rink Attendants to check the property for garbage when there aren't any skaters. She ask asked that at the end of each meeting that each board members spend a few minutes checking for garbage. • volunteer list - Add your volunteers (or email Rae) so that we can start looking at how many people might attend our AGM/Volunteer Appreciation Event • Mass Emails - Before sending an email to the entire board, ask yourself if it can wait until the next meeting. However, if an important decision needs to be made prior to the next meeting, do what needs to be done to make that happen. • Keys: o The Hall Rental Director has the responsibility of distributing and tracking who has which keys. Please don't cut keys for other people unless the Hall Rental Director has asked you too. o Rink Light Keys- one key is on the rink set (3), the spares are on another key ring. o Kitchen Cupboard keys- spares are on the bulletin board in the office, Rae has one o Message Board Keys- Rae has one and the other is on the bulletin	

	<p>board in the kitchen</p> <ul style="list-style-type: none"> <li>o Rae asked that we get another garbage key cut so the rink guys don't need to go into the kitchen.</li> <li>● Website Frequently asked questions (FAQ) page - Darlene and Rae are compiling a FAQ page mainly for Hall Rentals, if you have anything to add please let Rae know.</li> <li>● Garden Fundraiser: <ul style="list-style-type: none"> <li>o We were approved for \$300 from the city, purchased a \$40 electric food warmer</li> <li>o have a city kit booked from the city for the outdoor build a garden portion</li> <li>o Jeremy passed on the ski passes. Starbucks is providing coffee and hot chocolate</li> <li>o All we really need now is more plates, whip cream, coffee creamer</li> <li>o We still need a few volunteers too</li> </ul> </li> <li>● Furnace Room- Sink, dispenser, and bulbs need to be removed. It's not a storage area.</li> <li>● Communication Log Book- In the office, mainly for our janitor and rink attendant</li> <li>● Fire Inspection- will take place next week</li> <li>● Hot Water Valve in kitchen- will be installed next week</li> <li>● Logo Contest- Contest has started, once we get a few designs Rae will email them out.</li> <li>● Hall Cleaner- waiting for her to reply. Anyone else have any leads?</li> <li>● a Community Consultation for 8105-106 Ave, triplex was received, asking for a variance of one metre. Rae will respond to say we have no concerns (she advised that she typically just responds to these requests herself, but brought this one to the meeting since it was just received prior to the meeting.)</li> <li>● 'On Your Street' with Dez Melenka - Rae advised that this reporter contacted every league wondering if anyone wanted to be featured and she emailed her back and said sure, will chat in detail tomorrow. Anyone interested or good at being filmed for this?</li> <li>● <b>Hall Rental process for board members (Rae)</b> <ul style="list-style-type: none"> <li>o advised that board members are required to do a walk through with the Hall Rental Director and sign a contract, whether you are a board member or not. If cleaning guidelines are not met, you will be required to pay the \$200 cash deposit for future rentals and will be charged the \$50/hr cleaning fee. Recently the hall has not been cleaned properly by board members, leaving a mess for the next renter.</li> <li>o If you come to hall, please respect the floors. Either remove your footwear or clean the floors before you leave. We have two fitness classes that take place on the floor and it's gross when the floors are dirty</li> </ul> </li> </ul>	<p>Cut extra key for the garbage bin, to keep in the rink shack</p> <p>Rae to email draft logo designs for feedback this month</p>
	<p><b>Vice President</b> – Jeremy</p> <ul style="list-style-type: none"> <li>● Kathy's anniversary with the community league, since 1992.</li> </ul>	
	<p><b>Treasurer</b> – Kathy</p> <ul style="list-style-type: none"> <li>● city property assessment received: \$388,000 for the hall and \$10,000 for the property in Terrace Heights</li> </ul>	
	<p><b>Memberships</b> – CoraLee</p> <ul style="list-style-type: none"> <li>● provided maps of our community league to Shaheen and Grower Direct</li> <li>● talked to Riverdale community league and they will handle the membership issue mentioned last month (where one of their residents purchased a FTH membership).</li> <li>● have a few ideas for promoting memberships: incentives (e.g. 1/2 price until December, etc.) or to have an event. 184 memberships sold so far, but likely will be over 200 with soccer registration. Next year is planning</li> </ul>	

	to double the order of memberships. Will also order lanyards for volunteers.	
	<b>Programs</b> - Sharon (only stopped in for a few minutes) <ul style="list-style-type: none"> <li>• 3 skate programs (max 8 per class) starting Jan 14th - approx. 21 kids.</li> </ul>	
	<b>Hall Rentals</b> – Darlene <ul style="list-style-type: none"> <li>• Hall rentals are down a little for January, but are still good.</li> <li>• hall rental process for board members, see President's Director's report</li> </ul>	
	<b>Grants</b> – Lyndsey <ul style="list-style-type: none"> <li>• not present, no report</li> </ul>	
	<b>IT / Website</b> - Tyler B <ul style="list-style-type: none"> <li>• not present, no report</li> </ul>	
	<b>Neighbourhood watch</b> - Lyndsey <ul style="list-style-type: none"> <li>• Not present, no report</li> </ul>	
	<b>Rinks</b> - Chris (submitted via email, presented by Rae) <ul style="list-style-type: none"> <li>• Both rinks opened on Dec 8th, the earliest start in probably 10 years.</li> <li>• Ice is great and weather has been very cooperative this year.</li> <li>• Rink attendants say the new rink light switch is very handy.</li> <li>• Everything is going great</li> </ul>	
	<b>Seniors/SECLA</b> – Connie SECLA: <ul style="list-style-type: none"> <li>• There was no December meeting so not much to report. Received money from the casino in August, approx \$81,000. We received an email from Ben Henderson to advise that the new Capilano library has been approved for the 2015-2018 capital budget. There should be some information about this in the next SEV.</li> </ul> Seniors update: <ul style="list-style-type: none"> <li>• We had another tea on December 18th, this one referred to as an 'afternoon social'. Again not a great turnout, with 8 people attending in addition to Angela and Yvonne and their kids. I think everyone had a nice time. Three of the people had attended the last two and one brought a box of chocolates for everyone to enjoy (which was very popular!). We had some crafts for the kids and they had fun. We also had a few games and cards available for the adults as well but they didn't get used as everyone just sat together and chatted.</li> </ul>	
	<b>Babysitting</b> - Anna <ul style="list-style-type: none"> <li>• nothing to report</li> </ul>	
	<b>Casino</b> - Anna <ul style="list-style-type: none"> <li>• Anna indicated she would like to get the paperwork for the casino sent off within the next 3 weeks</li> </ul>	
	<b>Soccer</b> – Michael G. <ul style="list-style-type: none"> <li>• Outdoor Soccer Registration booked for Feb 12 &amp; 17 at the hall</li> </ul>	
	<b>Signs</b> – Angela <ul style="list-style-type: none"> <li>• difficult to do the letter placement because need a place to do this or have a truck. Bottom of sign freezes. Other leagues don't change the sign as often and may mention multiple events at the same time.</li> <li>• will ask Alanna to get another volunteer to see if someone wants to help with this or take it over. It would be better to have a someone with a truck or SUV.</li> </ul>	Alanna will check with volunteers to see if anyone is interested in helping with signs.
	<b>SE Voice, E-Newsletter</b> - VACANT <ul style="list-style-type: none"> <li>• Rae mentioned Liz Zook (guest at this meeting) did the e-newsletter last time and will do it next time so if we have any information for the next newsletter let Liz know (newsletter@forestterrace.org). Perhaps she might be interested in taking on the newsletter responsibility, on a</li> </ul>	Motion to approve Liz as newsletter editor <b>Moved: Darlene</b> <b>Seconded: Alanna</b>

	regular basis. A motion was made to approve Liz as newsletter editor.	
	<p><b>Social Director</b> – Yvonne (submitted via email, presented by Rae)</p> <ul style="list-style-type: none"> <li>• Ski Day booked for March 7th at Snow Valley</li> <li>• Yvonne advised that she would not be able to organize a Feb event due to other time commitments.</li> </ul>	
	<p><b>Hall Maintenance</b> - Justin/ Mike (presented by Anna)</p> <ul style="list-style-type: none"> <li>• Hinge in on cupboard in rink room has been fixed. Be careful with bin labelled "Haunted House" because it is too big. Forcing the door stresses the hinges</li> <li>• New screens and light diffusers for perimeter lights to be installed this weekend (i.e. Jan 9th).</li> <li>• this Friday Mike will take a trip to the eco station to get rid of lights, etc. If you have old junk for the eco station, let him know. Nothing to big as he only has a small car.</li> </ul>	
	<p><b>Volunteers</b> - Alanna</p> <ul style="list-style-type: none"> <li>• nothing to report</li> </ul>	
4.0	Open Issues	
4.1	<p>CRC Report (Lynn)</p> <ul style="list-style-type: none"> <li>• Winter Fun Fest 2014 was a huge success. Thank you to all the leagues and Business Partners who contributed to this amazing Festival and to mother nature who was very cooperative this year. There was probably triple the number of people out this year, and the new addition of activities including the CL Sponsored Sleigh Ride, Little Chippers Program, Sucre a' Cabana, and the Family Photo booth all brought lots of folks in. Special thanks to FTH for supporting the S'mores Area again. It was so great to see folks experience "the S'more" for the first time. All supplies were used up this year, and the Gold Bar Scouts did a great job again</li> </ul> <p>1) Green Shack Playground Program 2015 - Community Contributions The summer of 2014, the city provided over 180 Green Shack programs. These programs continue to provide the children of Edmonton the many benefits that come with having the opportunity to participate in free, drop-in recreational play opportunities at many of our city parks.</p> <ul style="list-style-type: none"> <li>• In December, 2014, City Council approved spending an additional \$107,000 to fund twenty fulltime Green Shack programs in some of Edmonton's highest-needs communities. This amount, in addition to the \$275,000 already earmarked for half-time programs city-wide, reflects the City's view that Green Shack program is important to Edmontonians. Based on survey results, parents' overall satisfaction with the 2014 Green Shack program was rated at 96 per cent, with the same number of parents suggesting that they'd recommend the programs to their family and friends.</li> <li>• Last year, one hundred and ten Community Leagues throughout Edmonton showed their commitment to Green Shack programs, contributing up to \$1000 each in support of the program across the city. We appreciate the contribution of community partners in the support of these programs last year. As we move into the summer of 2015, we are once again seeking your organization's support in providing this engaging, fun, and interactive program. Your contribution will ensure equitable access to recreation programs available for children across Edmonton. We would ask that if your group chooses to provide support, that you pass a motion as a sign of commitment by January 31, to be followed up by providing your contribution cheque made out to "The City of Edmonton" to your Community Recreation Coordinator by March 31, 2015</li> </ul>	

<ul style="list-style-type: none"> <li>● The Board agreed that we would like to donate \$1000 for the Green Shack program. Kathy will provide the cheque to Lynn tonight.</li> </ul> <p>2) Registered Summer Programs 2015</p> <ul style="list-style-type: none"> <li>● The city will also again be asking leagues if they are interesting and able to host Registered Programs in 2015. We will begin to build our grid in another month. We will already need to know what your leagues hall availability is for a camp in 2015. Do you have any suggestions or ideas on the type of camps you think would do well in this area?</li> <li>● We advised we are definitely interested and the hall would be available- Darlene indicated she will just need to know the dates.</li> </ul> <p>3) Partnership Recreation Programs</p> <ul style="list-style-type: none"> <li>● The City is in transition from directly providing programs to working with and supporting a diverse range of recreation service providers to enhance local opportunities in the community. We are investing a greater portion of our resources to support the development of services and programs that build upon existing capacity, address local needs, and provide “foundational programs.” The foundational programs are those programs which the City will provide free of charge across the city as drop-in programs. CRCs will determine the best geographical spread for where the programs should be hosted to ensure the greatest access for participants. At this time, the foundational programs that the City will offer include: <ul style="list-style-type: none"> <li>● Learn To Skate (Jan-Feb), Learn To Bike (May-Jun), Green Shack Summer Playground Program (Jul-Aug) Happening in a Neighbourhood Near You: Learn To Skate Program – SE Programs The City will be running free drop in Learn To Skate programs at Fulton Place and Capilano this winter. These programs will be open to participants of all ages to come and learn skills and play games on the ice with trained staff. Fun and fundamentals are the focus of this skating program. Participants will be exposed to various skating skills while participating in stations and games. Skaters will need to have their own helmets.</li> <li>● Sessions will be held at the following local rinks in your vicinity: <ul style="list-style-type: none"> <li>○ Capilano - Mondays Jan. 12th and 19th, Fridays - Jan. 30th and Feb. 6th. All sessions will run from 6:00 pm - 9:00 pm</li> <li>○ Fulton Place: Mondays Jan. 26 and Feb, 2nd and 9th, Sat. Feb 7th 1:30 pm - 4:30 pm and Sun. Feb. 22nd 1:30pm - 4:30 pm</li> <li>○ For a complete listing across the city, go to the City of Edmonton website.</li> </ul> </li> </ul> </li> </ul> <p>4) Get the Gear – Winter Recreation Equipment available</p> <ul style="list-style-type: none"> <li>● The Mill Woods Community Services office, through your CRC can lend your group some great winter recreation equipment to bring excitement and winter wonder to your event or program. Note: The city requires that the equipment to be used at free, public events or programs.</li> </ul> <p>ORGANIZATIONAL DEVELOPMENT INFORMATION:</p> <p>1) Federal Govt Canada Summer Jobs (CSJ) Grant - deadline January 31, 2015 The Provides funding for not-for-profit organizations, public sector employers and small businesses with 50 or fewer employees to create summer job opportunities for students between the ages of 15 and 30. <a href="http://www.servicecanada.gc.ca/eng/epb/yi/yep/programs/scpp.shtml">http://www.servicecanada.gc.ca/eng/epb/yi/yep/programs/scpp.shtml</a></p> <ul style="list-style-type: none"> <li>● If you are interested in applying for this funding to support programming outside of Green Shack, let Lynn know.</li> <li>● the City will be hosting 'gathering' opportunities for networking. Lynn will be leading a meeting with one of her colleagues. It will not be limited to non-profits but also can include businesses, etc.</li> <li>● Lynn working with Goldbar elementary school doing a drop-in after</li> </ul>	<p>Motion to donate \$1,000 for the Green Shack program:  <b>Moved: Alanna</b>  <b>Seconded: Anna</b>  (Kathy to provide cheque to Lynn tonight)</p>
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	<p>school program focussed on outdoor activities. It is primarily City funded (80% of costs) therefore it is not restricted to kids at that school. All attendees are welcome- target age 8-12 years. Notices will probably go out in the next couple of weeks, to start Feb 11. (Darlene mentioned that perhaps some kids in this neighbourhood with nothing to do after school may want to take bus there- so would like to get the info on it and promote it here).</p> <p>Bits of INFORMATION:  1. Skating across the city</p> <ul style="list-style-type: none"> <li>• There are opportunities for both FREE indoor and outdoor skating throughout the city. Each month you will discover a variety of recreational programs and events, parks/green space initiatives, and social services available across the City of Edmonton, as well as news that is specific to your quadrant of the city (SW, SE, NW, and NE including downtown).</li> </ul>	
4.2	<p><b>NET update</b> (Hannah)</p> <p>Hannah advised that NET is door-knocking and proactively getting to know people and encouraging them to get to know their neighbours. This was started fairly recently and they've only done maybe 100 houses so far. (They also are continuing to do their follow-up in neighbourhoods after crimes have occurred as they have always done.) NET is trying to facilitate some neighbourhood connections during their time in Forest Heights so as they meet people on a block, they try to determine if someone would be interested in becoming a 'block connector' for that block. If so, that person would essentially take over this process. So, once a block connector is identified for a block, then NET wouldn't go door to door in that block anymore. Hannah mentioned that Lyndsey volunteered for Neighbourhood Watch at Nov meeting , and she sees our neighbourhood watch group as perhaps doing similar activities as to what NET is doing, so it all ties in together. Hannah mentioned that she heard there was some confusion about role of NET and Neighbourhood Watch and the Abundant Community idea. Although NET is using the concept of block connectors like the Abundant Community initiative, she clarified that we are not conducting the formal Abundant Community program here (just using some of their strategies). Hannah suggested that since Lyndsey is the community watch person, it be a good idea for her to be the link to the NET team, and then this would be the standard route to go through, to communicate back and forth on NET and safety issues. The board agreed that this makes sense.</p> <p>Hannah also asked about a community clean-up (Big Bin) event this spring. She said the Filipino church is interested in volunteering. Rae mentioned that we likely will want to do another Big Bin event. Alanna can talk to the church if we do go ahead.</p>	
<b>5.0</b>	<b>New Business</b>	
5.1	<p><b>Colour printer</b> (Rae)</p> <ul style="list-style-type: none"> <li>• The option to print flyers in colour would be nice with all the events we are hosting. One that uses toner would be best as the ink doesn't dry up but the cost is higher. The In-kind Centre offers great deals (\$100), Rae's work has a membership &amp; we can also purchase our own if we want to. They have a lot of useful stuff for very cheap kitchen, office, crafts supplies.</li> </ul>	<p>Motion for Rae to spend up to \$400 to get new printer (with ink cartridges, etc.).  <b>Moved: Darlene</b>  <b>Seconded: Alanna</b></p>
5.2	<p><b>First Aid kits</b> (Rae)</p> <ul style="list-style-type: none"> <li>• Rae asked if we have a first aid kit in the main hall or rink shack? We probably should. Darlene advised we do not, so it was suggested we purchase two.</li> </ul>	<p>Motion to buy two first aid kits  <b>Moved: Alanna</b>  <b>Seconded: CoraLee</b></p>

5.3	<p><b>Clean-up outside hall</b> (Rae) See Director's report from Rae</p>	
5.4	<p><b>Greater Hardisty Community Sustainability Coalition</b> (Lana Brenneis) Lana gave a bit of background about this Coalition, which began with the threat of St. Gabriel's school closure, and past history of closures of Capilano and Fulton Place schools. Capilano is still being used as a school (Suzuki) but although Fulton place has some tenants it is not functioning as a school. Given this history of closures, a group got together who wanted to be involved in determining if schools are closed, and if they are closed then what the sites would be re-purposed for. The Coalition involves ELEVATE representatives, public and Catholic schools, City of Edmonton representatives, school trustees, provincial govt, and people from the community. The Coalition is trying to determine what communities want in this neighbourhood and also what can be done to attract new families. In 2013 seniors in the neighbourhood raised concerns about living spaces for them - when they choose to move out of their homes to seniors housing, they would like to remain in the neighbourhood. St. Kevin's (in Forest Heights) is to be closed with the amalgamation. Lana was attending our meeting to let us know about the meetings of the Coalition and to let her know if any of us are interested in attending. The next meeting is on Tuesday February 24th at 7 pm (Hardisty school gymnasium)</p>	
5.5	<p><b>Outdoor event in February</b> (Connie / Rae) Afternoon event with ice candle holders (Connie)</p> <ul style="list-style-type: none"> <li>● Connie sent an email out to the board prior to mtg to ask them to think about an idea initially suggested by one of the seniors at the Afternoon Social in December for discussion at the meeting. The email was:  <p style="margin-left: 40px;">"She [the senior] mentioned she and her daughter have ice molds that can be used to make a candle holder (out of ice, obviously!), then you can put a tealight (real or fake) inside it. If you make a few of these candleholders they can be used to line a pathway. She said the molds are available at greenhouses such as Salisbury. If we bought two or three molds and Suzanne brought hers, we would probably have enough. We could put the candleholders along our path or perhaps into the park, then light them once it becomes dark. It would be an afternoon event and would have to be soon enough in the season when it still gets dark fairly early. I think it would have to be on a Saturday afternoon, and perhaps there could be skating in the rink, and crafts and games for kids inside. Maybe we could have hot chocolate, then chili &amp; a bun, or something like that. I think perhaps we might even be able to get funds from the city, for promoting winter fun? I know we have the pancake breakfast in Jan and I think the ski day is in March, so maybe sometime in Feb if there is any interest."</p> </li> <li>● However, at this meeting Connie advised that having looked into the ice candle holders it did not seem feasible because you have to freeze the molds for several hours, preferably overnight, so anything like that would have to be a two day event. Connie will let the senior know that we considered the idea but it seemed like it might not be practical for a community league event.</li> </ul> <p>Toboggan/ snowshoe event- free hot chocolate (Rae)</p> <ul style="list-style-type: none"> <li>● Rae said she hasn't figured out the specifics but she would like to see an outdoor event on the hill/field behind the Filipino church sometime in February.</li> </ul>	

**Meeting adjourned: 8:50 pm**

Next Monthly Meeting: Feb 3, 2015

	<b>Actions-</b> items that board members have agreed to complete, removed when completed	<b>Person</b>	<b>Agreed Date/ Details</b>
1.	1-signing authority - Rae to take last month's minutes to the bank to get signing authority 2-Email roles & responsibilities 3-Portable toilets summer 2015 4-Larger mat and boot trays for main entrance 5- buy printer 6- buy first aid kits	Rae	1-Kathy, Rae, & Heather need to go, the bank is giving us a hard time. 2-Sept/14- still working on 3-Sept/14 4-Nov/14- larger mat completed as per Rae Jan 25/15 5-Jan/15 6-Jan/15
2.	1 -talk to Joanne at EFCL about participating in the parade of flags for K Days. Note this would involve getting a banner from a different vendor than the one we have looked into. 2-advise EFCL that we would like to get a family ski pass.	Jeremy	1-Nov/14  2-Nov/14 completed (see Jan/15 min)
3.	Check to see if any volunteers interested in helping with the signs (preferably with truck or SUV)	Alanna	1-Jan/15
4.	Request key from Darlene	Angela	Dec/14 -requested jan 15
5.	1-Look into setting up a babysitting class at the hall 2-Send the paperwork in for the casino by the end of January	Anna	1-June/14 2-Jan/15
6.	-arrange seniors exercise class with trainer (Sharon) if there is enough interest - wait until after seniors' tea.	Connie	Oct/14
7.	1-Pursue the idea of ordering banners after we have a logo (include banner for soccer) 2- Contact Riverdale about membership purchased by resident in their community. 3- Ensure adequate education/instruction to those selling memberships.	CoraLee	1-Oct/14 On hold until we have a logo. 2-Dec/14 completed (see jan/15 minutes) 3- Dec/14 completed (see jan/15 minutes)
8.	Clarify the responsibility agreement presently with our hired rink guys via Chris, and make arrangements to have FTH hall walks shoveled in a timely way either by them, or by another to be hired at the rate of \$15/hr.	Darlene/Rae	Dec/14 - completed (they will shovel even if rink is closed, as per Rae, jan 25/15)
9.	1-Weather stripping on doors 2-New main door 3-New Logo 4-Fire Inspection	Justin	1-Sept/14- Waiting 2-Sept/14- Waiting 3- Oct/14- <del>Working on</del> . no longer applicable. Rae doing online contest with 99designs - see jan/15 minutes) 4- booked for week of Jan 12th (see Jan/15 minutes)
10.	Look at CIP grant for community garden Apply to ENW	Lyndsey	Nov/14- missed deadline Nov/14 - completed (as per Rae, jan 25/15)
11.	1 obtain diffusers for perimeter lighting in the hall. 2 order screens 3 New rink lights switch	Mike	1 Oct/14- diffusers to be installed Jan 9th (see Jan/15 minutes) 2 Oct/14 3 Nov/14 - completed Dec 2014
12.	Community league swag	Sharon	Sept/14 –decision hasn't been made on exact items
13.	Book Ski Day for March 7 and confirm to Rae for promotion.	Yvonne	Dec/14 - completed- (see Jan/15 min)



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