

Forest Terrace Heights Community League

Board of Directors Meeting Minutes

Date: Tuesday Nov 1, 2016

Start: 7:02pm

End: 8:25 pm

Location: 10150- 80 Street

Recorder: Nicole Eltom

<u>Present</u>	<u>Regrets</u> (notified)	<u>Not in Attendance</u> (no show)	<u>Guests</u>
Nicole E Jeremy Molly Rae H Kelly Nicole P Angela M Michelle B Kerry P Connie L Kathy H Chris H Heather S Bonnie M Kathleen W	Tyler B. (standing) Heather S. (standing) Coralee Ryan H Anna K Lynn F		n/a

1.0	Introductions <ul style="list-style-type: none"> • Nicole P - would you rather? 	
2.0	Approval of previous minutes <ul style="list-style-type: none"> • Kelly is listed twice 	Motion to approve the previous Minutes Moved by: Jeremy Seconded by: Kathleen
3.0	Approval of Directors Report by Exemption	Motion to approve the Agenda (with additions) Moved by: Bonnie Seconded by: Angela
4.0	Approval of the Agenda Additional items: New Equipment - Chris Holyrod CL Open House - Angela	Motion to approve Directors Report by Exemption Moved by: Kerry Seconded by: Chris

3.0	Directors Report by Exemption
	President - Rae Adult Coed Hockey to start as soon as there is ice. Sundays 7-8pm, plenty of spare sticks.

	Vice President – Jeremy
	Treasurer – Michelle
	Membership Director – CoraLee
	Program Coordinator - Vacant
	Hall Rental Director – Molly
	Grant Director – Bonnie
	Website Director - Tyler
	Neighbourhood Watch/Safety - Lyndsey
	Rink Director - Chris New snowblower and backpack blower have arrived at Lawnmower hospital will be picking up on Friday. Will be putting up Terrace rink boards 1st week of November
	Seniors Liaison/SECLA Rep – Connie; Seniors - annual tea planned for Nov 25th. This year we'll have a light lunch from noon to 2 pm. As part of the event Stephanie Medford will guide the seniors through making a collage to “turn old photographs and mementos into works of art that tell our own unique stories” SECLA - slow ticket sales for the KickFlip event, so we're working on ways to get the word out. Other league news: We had a guest at the SECLA meeting: Karey Steil from the City Capital city Cleanup department. She gave us an update on the Open Source street art pilot project. It was found in the pilot that allowing open source 'free walls' did not deter graffiti and in fact seemed to be a magnet for more graffiti in the area. So the City will not be offering any free walls in future. Cloverdale is looking at putting in a parking policy - they find a number of people are parking at their league then going downtown to work, and problem will be greater once the LRT is in. They are also working with the City to see if they might have a public washroom put in at their location, since there is a lot of foot traffic around from people using Gallagher park nearby. They are looking at putting solar panels up at the hall. Ottewell - apparently the City is planning to cancel bus route #86 due to low ridership. Seniors are very concerned about this. This is the only bus in the area running in evening and on weekends and holidays. The community is looking at ways to get the city to reconsider the decision. The Ottewell police station is now closed to public. It is still operating but staffed to run a front desk.
	Babysitting Coordinator/ Casino Director - Anna All is well, nothing new to report.
	Soccer Co-Director – VACANT
	Sign Coordinator/Civics– Angela; Patricia Motel - rezoning approved with 3 amendments. 1) minimum 70 units built following the Inclusive Design and Supportive Community Provisions (makes it more likely assisted living is provided) 2) Two year time limit for demolition and 3) Six year time limit for starting construction otherwise height is limited to 7 storeys again.

	<p>101 Avenue Corridor Study - Third and final workshop is tentatively scheduled for Tuesday January 31, 2016 at Forest Heights School. Naming new parks/Community walking map - Sean Lee, city planner, says there are a few parks in FH and TH that have not been named. The hidden playgrounds in TH and FH for instance. Asked if community would like to provide input in naming them. We postponed the walking map because there are many changes coming up and to be honest, not much time/interest at the moment. Naming of parks, new path due to Patricia Motel development, 101 Ave Corridor Study, etc.</p> <p>Mature Neighbourhood Overlay Changes - City Administration has come up with their draft amendments and they're seeking feedback before their final report. Deadline to submit feedback is November 4th. The main issues EFCL has identified are the side setbacks (there should be more distance between houses to reduce risk of construction damage to the neighbour's fences, sidewalks, foundations, and allow room for proper drainage), front setbacks (in some neighbourhoods, the new rules would allow new homes to be built much closer to the front property line than existing homes), allowing rear attached garages (now allowed under certain conditions), and changes to consultation for variances (would like community leagues to still be notified for most variances).</p> <p>Signs: What do we want to advertise for November and December?</p>
	<p>Newsletter Editor - Kerry P</p> <ul style="list-style-type: none"> ● Apologies for missing items and poor formatting in the October issue of Southeast Voice. ● The e-newsletter went out on Oct. 15 to 462 subscribers. More than 38% opened the email and 9% clicked on something. Apologies for including an out-of-date Halloween event in the e-newsletter. ● Next submission deadline for the e-news is Friday, Nov. 12. ● Next submission deadline for Southeast Voice is Friday, Nov. 25.
	<p>Events Director – Kathleen</p> <p>Halloween Party - 60+ people attended (infants to adults). Issues with sound, need to look at upgrading if we want to do more movie events as we couldn't get the volume loud enough to hear over people talking. Thank you to Molly, Angela, Michelle & Sylvia for their help.</p> <p>Seniors Tea - Confetti Sweets in Sherwood Park is donating 3 dz cookies</p>
	<p>Building Maintenance Director - Ryan</p>
	<p>Volunteer Coordinator - Nicole P.</p>
	<p>Bingo Director - Heather</p>
	<p>Marketing & Communications - Kelly</p>
	<p>Secretary - Nicole Eltom</p>

<u>5.0</u>	<u>New Business Item</u>	<u>Discussion/Actions</u>
5.1	Newsletter: Microsoft Licensing may be required. SE Voice requires us to use Microsoft. Word and PDF is	

	preferable.	
5.2	Rink Party -Kathleen; Feedback on what we should do, evening or breakfast? School is not out until Dec 23. So maybe we should hold off till January and do a Pancake breakfast. Should it be a fundraiser for the skate park.	
5.3	Skating Lessons: City is giving us 3 free lessons in January, just needs to be finalized. It is for a longer period of time but on the weekends. If we want to hire someone from Gateway Skating club, the lessons are Level 1 \$20 for 30mins or \$40 for 60mins or Level 2 \$30 for 30mins or \$60 for 60mins. What is the # of students that we can have? Maybe we should have this during the week. Adult learn to skate is offered at the Gateway Skating club and we are able to send students there. We risk cancellation as the weather is always a challenge.	
5.4	Advertising - event posters; who is creating these? We need to create a calendar but nobody is taking them. Should we post the newsletter? Kelly will take post the newsletter and event posters; calendar and event posters get sent to schoolzone.	
5.5	Promoting local business with CL membership - Connie Both Strathearn and Gold Bar has a coffee event to drive membership perks for adults. Maybe we could do the same with a coffee shop in our area. Another idea would be to have a draw from a local business from the membership list monthly, with the suggestion for a flower arrangement from Grower Direct. Another option is offer discount on services from a local businesses. Art and Soul Salon offered to have a 10% discount on select services. Connie is going to explore our options.	
5.6	Children's Christmas Party & other events aimed at kids - Kathleen Halloween party was a great success and need something geared towards toddlers or under 5. Need to restart the	
5.7	New Equipment - Chris Bought new snowblower and back pack blower. Generator was stolen out of shed, and we need to be more aware of deadbolting the shed. Phil, Chris and Saturday worker will be the ones who have access. Old snowblower is still there. Will sell the sweeper to recoup some of the costs of the new snowblower.	
5.8	Holyrood CL Open House - Angela Invitation on Nov 9th at SEESA hosted by Stantec on behalf of the builder. Proposal to take down existing apartments on 85th Street and replace with new 26 floor apartment buildings and new development.	

6.0	<u>Ongoing Items</u>	<u>Discussion/Actions</u>
6.1	<p>CRC Report- Lynn NOVEMBER 2016 CRC REPORT Capilano, Forest-Terrace Heights, Fulton Place, Gold Bar, Kenilworth, Ottewell</p> <p>CITY NEWS: Instead of offering free sand for the public at community centres across the city, sand will now be provided at the five Roadway Maintenance yards. By putting them in front of the yards, the resources to fill them will be minimal. Sand is available in front of the entrances of the following yards:</p> <ul style="list-style-type: none"> ● Central: 10517 - 95 Street ● Northeast: 13003 - 56 Street ● Southeast: 5409 - 59 Avenue ● Southwest: 14710 Ellerslie Road (on the roadway beside the eco station) ● Northwest: 14320 - 114 Avenue <p>By having sand in all the districts across the City, we are still making sure that it is available to those who need it, no matter where they live. Citizens can also visit a retailer to purchase an inexpensive bag of sand.</p> <p>Additionally, we are offering sandboxes (with City of Edmonton identification removed) to community leagues should they wish to manage the boxes themselves. If a community league is interested in maintaining their own sandbox, a request can be put forth through this form: https://goo.gl/forms/kE9O15o2KSTLeHox1. For questions, please email parksandroads@edmonton.ca.</p> <p>Winter Excitement Guide is here!</p>	



Winter Excitement Guide is online and available in a paper guide as well. If you would like a few copies for your board, let Lynn Know and she will provide a few for the league.

[Snow in the City Winter sidewalk maintenance:](#)

Keep Your Sidewalks Safe

Snow and ice on sidewalks is hazardous for everyone. People with limited mobility, seniors, children and parents with strollers (and even those with *no* mobility limitations at all) may be severely injured from a fall on ice or snow.

Uncleared walkways can also make it difficult for those who deliver services in our city—mail carriers, meter readers, delivery drivers and emergency personnel—to do their jobs safely. In fact, each year, hospitals and doctors' offices are filled with people young and old who have slipped and fallen on poorly maintained sidewalks.

What is my role? [Community Standards Bylaw 14600](#) requires homeowners and tenants to clear snow and ice from every walk and driveway on or beside their property. Don't forget about any other properties they own, including derelict and vacant buildings--they may have sidewalks that need to be shovelled too.

Use sand or ice-melting products to start the clearing process if you can't shovel immediately after a snowfall. The fine for failing to clear sidewalks within 48 hours of the last snowfall is \$100, so save yourself the money

and get it done!

My neighbours haven't been shovelling their walk. What can I do?

If you have a concern about a neighbour's uncleared walk:

- Discuss the concern directly with your neighbour.
- Be a [Snow Angel](#) by offering to help them keep it clear if needed. Find out more at edmonton.ca/snowangels.
- Record the address of the violation and a description of the problem if you can't resolve the problem directly with your neighbour.
- Call 311 or register a complaint online at edmonton.ca. You will be asked to provide your name, address, phone number and the details of your concern in case your testimony is required in court. *

*Complaints are accepted between November 1 and May 1, and only when it has *not* snowed for at least 48 hours. Learn more about sidewalk snow maintenance at edmonton.ca/wintersidewalks

[Snow in the City](#) [Winter street maintenance](#)

Winter Roads 101

No matter what the weather does, you have places to go, and the City of Edmonton works hard to help you get there. The City has a comprehensive roadway maintenance program to help keep traffic moving safely in the winter months.

Read on to learn the basics of the winter road maintenance program, and what you can do to help keep Edmonton mobile.

When will streets be sanded?

Sanding is the City's first line of defense against slippery, unsafe roads. Streets are sanded as required to provide traction.

When will the main streets be plowed?

Plowing begins on main roads when 3 cm of snow has accumulated and more snow is forecasted. Roads are plowed in this order:

1. Highways;
2. Freeways;
3. Main arterial roads;
4. Bus collector routes.

During a major plowing event -- after about 10 cm has accumulated on the ground -- you can check plowing status using the interactive map at edmonton.ca/winter roads.

When will my neighbourhood roads be bladed?

Windsor Park community roads are always bladed on Tuesdays, regardless of which day of the week the blading cycling begins.

Blading of residential roads is initiated once a snowpack of about 5 cm has built up. But, it doesn't begin until highways, freeways, main arterial roads and bus collector routes have been plowed.

Note that your neighbourhood is always bladed on the same day of the week, similar to garbage pickup. If blading isn't fully completed on your snow day, crews will be back over the weekend to finish up.

When are parking bans in effect?

Parking bans can be called anytime from November 15 to March 15 on roads with "seasonal parking ban" signs. Parking bans help ensure that City equipment can do the best possible job of clearing the roads so emergency and transit vehicles as well as motorists can get where they're going.

Parking bans are called with a minimum of eight hours notice. Sign up for email notifications when parking bans are declared at edmonton.ca/winter roads, or watch for information on the fronts of ETS buses, in local media, on edmonton.ca, on digital message boards around the city and on social media.

Together, residents and the City of Edmonton help maintain the best possible conditions on our roads and sidewalks all winter long.

Learn more about safe winter travel in Edmonton by visiting edmonton.ca/winter roads.

[LEARN TO SKATE: Times & Locations in NSE Edmonton](#)

FOR A COMPLETE LIST OF LOCATIONS ACROSS THE CITY YOU CAN CHECK ON LINE. They should be posted soon.

COMMUNITY	DAY	DATE: 3 WEEKS	TIME
Forest Heights	Sundays	January 15, 22,29	10:30 am – 1:30 pm
Capilano	Thursdays	Jan. 19,26, Feb. 2	4:00 pm – 7:00 pm
Ottewell	Thursdays	February 9, 16,23	4:00 pm- 7:00 pm

4th ANNUAL SE WINTER FUN FEST- [January 14th, 11 am - 3pm at Kenilworth Community](#)

The festival provides the opportunity to try out various winter activities such as X-country skiing, kicksledding, sleigh rides, snowshoeing, fat bikes, and more. Plus, indoor activities such as photo booth, preschool area, EPL, and a concession. More details to follow.

* Kenilworth is also seeking donations of \$100 to cover the cost for the family sleigh ride. Watch for the request coming soon from the Kenilworth Community League President. Or contact Lynn for more details.

[THE ART OF ACTIVE AGING](#)

Sponsored by Campus of Wellness and Care Demonstration Project

November 15, 3-4:30 p.m.

Location: Kensington Village (12603 135 Avenue)

Free

Tim Carpenter is a visionary for active, vibrant communities. He is the founder of EngAGE, a non-profit that transforms aging and the way people think about aging by providing arts, wellness, lifelong learning, community building and intergenerational programs to seniors. View the [poster](#) and RSVP to Kelly Deis at kdeis@shepherdscares.org or 780-733-3315.

Activity Kits:

A reminder if you are planning to borrow any of our winter outdoor gear for an planned event. The equipment is becoming form popular, so don't wait until the last minute to get yours booked. Items offered: Snowshoes, Winterscaping, Kicksleds, and Skates for your event.

The Park Bench

If you are interested in receiving the monthly Park Bench [CLICK HERE](#) This newsletter shares information on what is happening both city wide and specifically for each district.

To subscribe, click on the subscribe button at the bottom of the newsletter. Lynn.ferguson2@edmonton.ca

RECREATION NETWORKS- Oct. 20, 2016

Thanks to all who came out to participate in the 6th Rec Network Gathering. Our theme was "Sharing Stories". We had a strong turnout of folks for this event and 3 groups shared their stories on the various initiatives/activities they put together. The topics were:

- Ottewell Outdoor movie night- Shared a PowerPoint on the entire process
- Gold Bar's Large Community Events: Focus on Volunteer Recruitment and Partnerships
- Bonnie Doon - Seniors Afternoon Movies

The next gathering will be in Jan/Feb. Hope to see you out.

**Our Blog has been removed as the city does not approve a blog. If the group is interested in maintaining a blog, then it will need to be initiated by the group.

	<p>Halloween initiative aims to “take back” Edmonton neighbourhood for trick-or-treaters Halloween beyond the single family dwelling</p> <p>See how the Oliver Neighbourhood engaged apartment builders to keep kids in the local neighborhood this year.</p>	
6.2	Action Items update: Nothing to reports	
6.3	<p>KickFlip fundraiser for the Fulton Ravine South park (Connie) Nov 23th evening</p> <p>Email sent to come up with ways to sell KickFlip event. \$40 fundraising for the park. Ottewell will go as a board event. Another league is having a contest on Facebook to give away to the community. Board likes the idea of doing a social media campaign to raffle off tickets. Give away 4 tix & membership. Stipulation is the winner must live in Forest Terrace Heights.</p>	
6.4	<p>Community Fun Day Sept 2018 (Kathleen)</p> <p>Rhonda provided a lot of information. The school board does not book out more than 6 months. Not much planning we can do for another year. 2017 will be at Gold Bar possibly.</p>	
6.5	<p>Hall Reno & Maintenance (Nicole E per Ryan’s email)</p> <p>-West door should be fixed and the hall key should work now. Total cost from western lock and key was \$246. The cylinder had to be sent away to be repaired. I am using my maintenance budget on it and will forward to Michelle for payment.</p> <p>-Lock for skate door can be rekeyed for ~250. Do we want this done?</p> <p>FOREST HEIGHTS SCHOOL uses the hall as an evacuation or muster station for emergencies. They have a key. They should be good.</p> <p>-Do we want to hear the options for a security system? Originally the guy said he would provide it free but I think he meant the labor and we would still have to pay for the equipment. He did come and do an assessment and was going to think of some options.</p> <p>-Are there any privacy concerns with this? I think Lynn had mentioned some concerns previously.</p> <p>Camera can only look at community league property; not at the park or road etc.</p> <p>- I have brought in Kory from Reason Contracting to remove and replace electrical fixtures before and after the siding project. He came and looked at it and is coming up with a quote. Him and his family have lived in the community for years and his kids attend forest heights school in the German program.</p> <p>Michelle: In order to continue with the siding project we need a 50% deposit for the siding. This will be held in trust by their lawyer until project completion.</p>	<p>Rae motioned to approve the \$300 budget to rekey the lock for the skate door, Molly seconded, all approved.</p>

	<p>The roof portion is just due upon completion.</p> <p>Molly:</p> <p>-What are the best dates to start renos now that we are into November? It was supposed to be end of Oct but there has been back and forth with contractor getting things finalized. We are ready to proceed now.</p> <p>-Dates for siding. Rough timeline: roof 2-3 weeks from now, siding 1 week after. Assuming the cheques and booking is finalized shortly.</p> <p>The week of Nov 14 - 18th ; earlier is better as Friday are getting booked.</p>	
6.6	Community Garden; we need to move the shed. It was configured with no feedback from the city.	
6.7	The Library; The construction for the new library is starting in the spring	

	Brainstorming:	
7.0	<p>NEW TOPIC: New ways to engage interest in Community League events (Connie)</p> <p>Best way to get people out to events is something people are passionate about, or they know other people who are going. In the past we have been hit and miss on getting people out. Maybe a feeling that events are just for kids or not for me.</p> <p>How do we get feedback from the community residents?</p> <p>Abundant community grant opportunity?</p> <p>Seems that food draws people. Potluck was very successful.</p> <p>Word of mouth i.e. telling your friends and neighbours about the event and your interest in it is essential for getting people interested. The more times they hear about an event, especially from someone they know, the more likely they will be to attend.</p>	

Meeting adjourned: 8:25pm

Next Meeting Date: December 6, 2016